

QUEDGELEY TOWN COUNCIL

"Working with the community for the community"

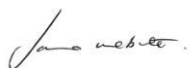
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FINANCE AND GENERAL PURPOSES COMMITTEE AGENDA

Cllr Tina Whukowska
Cllr N Lee
Cllr S Wilcox
Cllr B Smith
Cllr Powell

Cllr D Hobbs
Cllr Pearce

You are **INVITED** to attend a meeting of the Finance and General Purposes Committee in the Committee Room at Quedgeley Community Centre on **Monday 2nd November 2026 at 7.00pm**



Jacquie Webster
Town Clerk & RFO

Dated: 27th October 2026

AGENDA

1. **Apologies.**
To note apologies if any.
2. **Declarations of Interest.**
To note any declarations of personal and/or prejudicial interests in relation to items on the agenda.
3. **To Approve the Minutes of the committee meeting dated 5th October 2026**
4. **To report on previous actions set on 5th October 2026**
F.119/26-27 – Agree amended Financial Regulations
F.120/26-27 – Asset Register Training
F.124/26-27 – Transfer of Undertakings Policy
F.124/26-27 – Councillor Allowance Policy
F.124-26-27 – Security firm for out of hours call outs
5. **Correspondence**
None
6. **To Note the following Accounts Paid by means of electronic banking and Debit Card Payment** for £500.00 or over prior to the publication of the Agenda.

Parish Online – QTC	£576.00	BACS	Website Service
Parish Online – QTC	£720.00	BACS	Mapping Service
Intocleaning – QTC	£2824.29	BACS	QCC Cleaning Costs
APM Fire & Security – WSC	£2713.28	BACS	CCTV Installation & maintenance contract
Community Pantry – QTC	£1486.00	BACS	Fridge/freezer – reimbursed
HMRC – QTC	£3924.06	BACS	Tax & NI
Water Plus – R&A	£832.39	BACS	Allotments Water

Unit 8, Olympus Park Business Centre, Quedgeley, Gloucester. GL2 4NF

To note bank transfers

Community Pantry – Current Account	£72.89	Transfer	Community Pantry costs
Community Pantry – Current Account	£124.84	Transfer	Community Pantry costs
Community Pantry – Current Account	£120.28	Transfer	Community Pantry costs
Community Pantry – Current Account	£6.99	Transfer	Community Pantry costs
Community Pantry – Current Account	£126.58	Transfer	Community Pantry costs
Community Pantry – Current Account	£1486.00	Transfer	Community Pantry costs
Community Pantry – Current Account	£5.95	Transfer	Community Pantry costs
Community Pantry – Current Account	£125.08	Transfer	Community Pantry costs
Community Pantry – Current Account	£6.00	Transfer	Community Pantry costs
Community Pantry – Current Account	£160.00	Transfer	Community Pantry costs
Community Pantry – Current Account	£33.56	Transfer	Community Pantry costs

***Payments under £500.00 are provided by means of the Scribe Pay Schedule and noted under Agenda Item 8*.**

7. To Note the following Accounts Paid by **cheque prior to the Publication of the Agenda for £500.00 or over.**
None at the time of the agenda.

8. To approve the following Accounts Paid, for payment and any other accounts received since publication of the agenda for £500.00 – to be confirmed at the meeting.

9. Accounts/Budget Progress 2026/27

- Noting of Bank Reconciliation October 2026
- Overview of expenditure
- Stats on Income generated from Hiring of Community Centres and Sports Centres

10. Health & Safety – update from The Clerk

11. To report and note any recommendations from Internal controls Quarters 1 & 2

12. LGR and Transfer of Assets

13. To consider and agree Financial Regulations *attached*

14. To consider and agree expenditure not exceeding £1209.60 for Scribe renewal.

15. To consider and agree expenditure not exceeding £476.35 for grant application from Kingsway Wombles. *attached*

16. To consider and agree expenditure not exceeding £200.00 for grant application from Little Stars. *attached*

17. Items from Recreation & Amenities Committee:
Report by Committee Chair for information only

18. Items from Planning & Development Committee:
Report by Committee Chair for information only

19. Items from Community Buildings Committee:

Report by Committee Chair for information only

20. Further Business for Referral:

To consider any further matters to be referred to Council or another Committee.

21. Date of Next Meeting – Monday 7th December 2026