

QUEDGELEY TOWN COUNCIL

"Working with the community for the community"

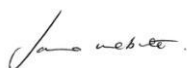
01452 721 552
Quedgeley.gov.uk

FINANCE AND GENERAL PURPOSES COMMITTEE AGENDA

Cllr Tina Whukowska
Cllr N Lee
Cllr S Wilcox
Cllr B Smith
Cllr Powell

Cllr D Hobbs
Cllr Pearce

You are **INVITED** to attend a meeting of the Finance and General Purposes Committee in the Committee Room at Quedgeley Community Centre on **Monday 5th October 2026 at 7.00pm**



Jacquie Webster
Town Clerk & RFO

Dated: 29th September 2026

AGENDA

1. **Apologies.**
To note apologies if any.
2. **Declarations of Interest.**
To note any declarations of personal and/or prejudicial interests in relation to items on the agenda.
3. **To Approve the Minutes of the committee meeting dated 7th September 2026**
4. **To report on previous actions set on 7th September 2026**
Increase in office opening times – Agenda Item 11
5. **Correspondence**
None
6. **To Note the following Accounts Paid by means of electronic banking and Debit Card Payment** for £500.00 or over prior to the publication of the Agenda.

Intocleaning – QTC	£3038.08	BACS	QCC Cleaning Contract
M&D Property - R&A/QCC/WSC/KCC/KSP/QTC	£2089.50	BACS	Groundsman & Handyman contract
PKF Littlejohn – QTC	£2016.00	BACS	Audit Fees
HMRC – QTC	£5635.12	BACS	Tax & NI

To note bank transfers

Community Pantry – Current Account	£129.23	Transfer	Community Pantry costs
Community Pantry – Current Account	£5.95	Transfer	Community Pantry costs
Community Pantry – Current Account	£123.66	Transfer	Community Pantry costs
Community Pantry – Current Account	£6.99	Transfer	Community Pantry costs
Community Pantry – Current Account	£118.43	Transfer	Community Pantry costs
Community Pantry – Current Account	£113.52	Transfer	Community Pantry costs
Community Pantry – Current Account	£116.26	Transfer	Community Pantry costs

Unit 8, Olympus Park Business Centre, Quedgeley, Gloucester. GL2 4NF

Community Pantry – Current Account	£77.05	Transfer	Community Pantry costs
General Reserves – Current Account	£50,000.00	Transfer	Precept Transfer

***Payments under £500.00 are provided by means of the Scribe Pay Schedule and noted under Agenda Item 8*.**

- 7. To Note the following Accounts Paid by **cheque** prior to the Publication of the Agenda for £500.00 or over.**
None at the time of the agenda.
- 8. To approve the following Accounts Paid, for payment and any other accounts received since publication of the agenda for £500.00 – to be confirmed at the meeting.**

Intocleaning – QTC	£3251.87	BACS	QCC Cleaning Contract – due to be paid out 28/10/26
---------------------------	----------	------	---

9. Accounts/Budget Progress 2026/27

- Noting of Bank Reconciliation September 2026
- Overview of expenditure
- Stats on Income generated from Hiring of Community Centres and Sports Centres

10. Health & Safety – update from The Clerk

11. Further discussion regarding the financial implications for extended office opening hours.

12. Update of the following policies:

Grants Policy ***attached***
Financial Regulations ***attached***

13. Report from PKF Littlejohn for completion of the limited assurance review for year ending 31st March 2026

14. Items from Recreation & Amenities Committee:

Report by Committee Chair for information only

15. Items from Planning & Development Committee:

Report by Committee Chair for information only

16. Items from Community Buildings Committee:

Report by Committee Chair for information only

17. Further Business for Referral:

To consider any further matters to be referred to Council or another Committee.

18. Date of Next Meeting – Monday 2nd November 2026