

**MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD AT  
QUEDGELEY COMMUNITY CENTRE ON MONDAY 7<sup>TH</sup> SEPTEMBER 2026**

---

**PRESENT** Cllr S Wilcox, Cllr J Powell & Cllr D Hobbs,

**FC.091/26-27** Cllr Powell **PROPOSED**, and it was unanimously agreed that Cllr Wilcox chair the meeting in the absence of Cllr Pearce.

**FC.092/26-27** **Apologies.**  
Cllr Wnukowska, Cllr Lee & Cllr Pearce  
Noted

**FC.093/26-27** **Declarations of Interest.**  
None received.

**FC.094/26-27** **To Approve the Minutes of the committee meeting dated 3<sup>rd</sup> August 2026**  
Cllr Wilcox **PROPOSED** to adopt the above minutes as a true and accurate record of the meeting.  
Seconded: Cllr Powell: Vote: unanimous: **So resolved**

**FC.095/26-27** **To report on previous actions set on 3<sup>rd</sup> August 2026**  
None

**FC.096/26-27** **Correspondence**  
None

**FC.097/26-27** **To Note the following Accounts Paid by means of electronic banking and Debit Card Payment** for £500.00 or over prior to the publication of the Agenda.

|                                                      |          |      |                                |
|------------------------------------------------------|----------|------|--------------------------------|
| Worknest – <b>QTC</b>                                | £2806.96 | BACS | H&S Contract                   |
| M&D Property –<br><b>R&amp;A/QCC/WSC/KCC/KSP/QTC</b> | £3757.92 | BACS | Groundsman & Handyman contract |
| SW Hygiene – <b>KCC</b>                              | £649.53  | BACS | Hygiene Contract               |
| HMRC – QTC                                           | £3998.64 | BACS | Tax & NI                       |

**Noted**

**To note bank transfers**

|                                    |         |          |                        |
|------------------------------------|---------|----------|------------------------|
| Community Pantry – Current Account | £131.25 | Transfer | Community pantry costs |
| Community Pantry – Current Account | £116.82 | Transfer | Community pantry costs |
| Community Pantry – Current Account | £500.05 | Transfer | Fund raising           |
| Community Pantry – Current Account | £133.57 | Transfer | Community pantry costs |
| Community Pantry – Current Account | £5.95   | Transfer | Community Pantry costs |

**Noted**

**\*Payments under £500.00 are provided by means of the Scribe Pay Schedule and noted under Agenda Item 8\*.**

**FC.098/26-27** **To Note the following Accounts Paid by cheque** prior to the Publication of the Agenda for £500.00 or over.  
None

**FC.099/26-27 To Approve the following Accounts Paid, for Payment and any other Accounts Received since Publication of the Agenda for £500.00 or over.**

|                      |         |      |                     |
|----------------------|---------|------|---------------------|
| IMS Groundcare - KSP | £539.98 | BACS | Grounds maintenance |
|----------------------|---------|------|---------------------|

Cllr Hobbs **PROPOSED** to accept the payments as read out.  
Seconded: Cllr Powell      Vote: unanimous: **So resolved.**

**FC.100/26-27 Accounts/Budget Progress 2026/2027**

- Noting of Bank Reconciliation August 2026
- Overview of expenditure.
- Stats on Income generated from Hiring of Community Centres and Sports Centres.

Members noted the current position and the reconciliation was signed.

Cllr Hobbs **PROPOSED** to agree the Summary Account Report 2026-27

Seconded: Cllr Powell: Vote: unanimous: **So resolved**

**FC.101/26-27 Health & Safety Update**

Nothing further to report other than actions from the Legionella Risk Assessments.

**FC.102/26-27 To discuss financial implications for extended office opening hours and consider next steps.**

A discussion took place regarding the financial implications of extending the office opening hours. It was agreed that further costings would be obtained and the findings presented to the next Finance & General Purposes (F&GP) Committee meeting for consideration and determination of the next step

**FC.103/26-27 Items from Recreation & Amenities Committee:**

- Cllr Hobbs reported there has been an increase to the cost of firework tickets to cover the increasing costs of the event however, it was noted this is still good value and is the first increase in many years.
- Cllr Hobbs also reported that delegated authority not exceeding £1,850 has been given the office for improvements to the Waterwells balancing pond (fishing pond).

**FC.104/26-27 Items from Planning & Development Committee:**

Nothing financial to report.

**FC.105/26-27 Items from Community Buildings Committee:**

Nothing financial to report

**FC.106/26-27 Further Business for Referral:**

Financial Regulations – F&GP October 2026

Grants Policy – F&GP October 2026

Transfer of Undertakings Policy

Redundancy Policy

Councillor Allowance Policy

**FC.107/26-27 Date of Next Meeting – Monday 5<sup>th</sup> October 2026 – Quedgeley Community Centre Committee Room at 7.00pm**

Meeting Concluded 7.46pm