MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD AT QUEDGELEY COMMUNITY CENTRE ON MONDAY 6TH JULY 2026

PRESENT **Cllr C Pearce, Cllr N Lee, Cllr R Massey, Cllr S Wilcox,Cllr D Hobbs and Cllr T Wnukowska**

FC.056/26-27 Apologies.
Cllr Powell and Cllr Smith
Noted

FC.057/26-27 Declarations of Interest.
None received.

FC.058/26-27 To Approve the Minutes of the committee meeting dated 1st June 2026
Cllr Hobbs **PROPOSED** to adopt the above minutes as a true and accurate record of the meeting.
Seconded: Cllr Wnukowska: Vote: unanimous: ***So resolved***

FC.059/26-27 To report on previous actions set on 1st June 2026
None

FC.060/26-27 Correspondence
None

FC.061/26-27 To Note the following Accounts Paid by means of electronic banking and Debit Card Payment for £500.00 or over prior to the publication of the Agenda.

Ian Soule – ***KSP***	£938.00	BACS	Grounds Maintenance
Chosen Fire – ***KCC***	£774.36	BACS	Fire test and remedial works
M&D Property – ***R&A/QCC/WSC/KCC/KSP/QTC***	£3656.22	BACS	Groundsman & Handyman contract
HMRC – ***QTC***	£4057.35	BACS	Tax & NI
Intocleaning – ***QCC***	£6504.74	BACS	Cleaning costs – April & May
PTSG Electrical – ***KCC***	£842.48	BACS	Lightning Protection repairs
Aquasafe – ***QTC***	£2700.00	BACS	Legionella Contract
Gloucester City Council – ***KCC***	£1250.00	BACS	KCC Rent
Community Pantry – ***QTC***	£1099.76	BACS	Invoice paid but reimbursed by C/Pantry

Clarification provided regarding Intocleaning as the payment relates to 2 months.

Noted

To note bank transfers

Community Pantry – Current Account	£1099.76	Transfer	Community pantry costs
Community Pantry – Current Account	£120.36	Transfer	Community pantry costs
Community Pantry – Current Account	£123.24	Transfer	Community pantry costs
Community Pantry – Current Account	£114.94	Transfer	Community pantry costs

Community Pantry – Current Account	£133.19	Transfer	Community pantry costs
Community Pantry – Current Account	£91.25	Transfer	Community pantry costs
Community Pantry – Current Account	£119.72	Transfer	Community pantry costs
Community Pantry – Current Account	£10.00	Transfer	Community pantry costs

Noted

***Payments under £500.00 are provided by means of the Scribe Pay Schedule and noted under Agenda Item 8*.**

FC.062/26-27 To Note the following Accounts Paid by cheque prior to the Publication of the Agenda for £500.00 or over.

None

FC.063/26-27 To Approve the following Accounts Paid, for Payment and any other Accounts Received since Publication of the Agenda for £500.00 or over.

M&D Property – ***R&A/QCC/WSC/KCC/KSP/QTC***	£4067.63	BACS	Groundsman & Handyman Contract

Cllr Pearce **PROPOSED** to accept the payments as read out.
Seconded Cllr Lee Vote: unanimous: **So resolved.**

FC.064/26-27 Accounts/Budget Progress 2026/2027

- Noting of Bank Reconciliation June 2026
- Overview of expenditure.
- Stats on Income generated from Hiring of Community Centres and Sports Centres.

Members noted the current position and the reconciliation was signed.

Cllr Wilcox **PROPOSED** to agree the Summary Account Report 2026-27
Seconded: Cllr Wnukowska: Vote: unanimous: ***So resolved***

FC.065/26-27 Health & Safety Update

Mrs Webster advised remedial works continue following the Fire Risk Assessments with Quedgeley Community Centre being addressed first. A list of fire risk responsibilities have been sent to Enchanting Childcare so that they understand where their responsibilities lie as a tenant.

FC.066/26-27 To consider and agree purchase offer for Fisher's Meadow, amount to be referred to Full Council for formal approval.

Cllr Wnukowska **PROPOSED** to recommend to Full Council that an offer of £10.00 is paid to Robert Hitchins for the purchase of Fisher's Meadow with an understanding that all legal costs for the transfer will be met by the council.
Seconded: Cllr Wilcox: Vote: unanimous: ***So resolved***

FC.067/26-27 To note renewal costs for QTC Tractor of £784.04.

Mrs Webster advised that the insurance for the Town Council Tractor has automatically renewed to the sum of £784.04. Members agreed that moving forward alternative quotes should be sought.

FC.068/26-27 To agree update of photo copier contract not exceeding £109.16 per quarter for a 5 year contract.

Cllr Lee **PROPOSED** to renew the contract for 5 years at the above amount. Seconded: Cllr Massey: Vote: unanimous: ***So resolved***

FC.069/26-27 Signing of renewed contract for QTC Office as agreed under minute ref: FC.097/25-26

Cllr Pearce signed the contract.

FC.070/26-27 Items from Recreation & Amenities Committee:

Cllr Hobbs advised on Fiesta costs, including Portaloo's, PA system and Walkey Talkies.

Members agreed that the Fiesta had been a huge success with good attendance.

FC.071/26-27 Items from Planning & Development Committee:

Nothing financial to report.

FC.072/26-27 Items from Community Buildings Committee:

Legionella Contract renewed

Nothing further to report

FC.073/26-27 Further Business for Referral:

Xmas Lights expenditure – next F&GP meeting

Purchase of Fisher's Meadow – Full Council

FC.074/26-27 Date of Next Meeting – Monday 3rd August 2026 – Quedgeley Community Centre Committee Room at 7.00pm

Meeting Concluded 7.30pm