MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD AT QUEDGELEY COMMUNITY CENTRE ON MONDAY 3RD AUGUST 2026

PRESENT **Cllr C Pearce, Cllr N Lee, Cllr R Massey, Cllr S Wilcox, Cllr J Powell & Cllr B Smith**

FC.075/26-27 Apologies.
Cllr Hobbs and Cllr Wnukowska
Noted

FC.076/26-27 Declarations of Interest.
None received.

FC.077/26-27 To Approve the Minutes of the committee meeting dated 6th July 2026
Cllr Pearce **PROPOSED** to adopt the above minutes as a true and accurate record of the meeting.
Seconded: Cllr Massey: Vote: unanimous: ***So resolved***

FC.078/26-27 To report on previous actions set on 6th July 2026
None

FC.079/26-27 Correspondence
None

FC.080/26-27 To Note the following Accounts Paid by means of electronic banking and Debit Card Payment for £500.00 or over prior to the publication of the Agenda.

Gallagher – ***QTC***	£784.04	BACS	Tractor Insurance
Mutts Butts – ***QTC***	£695.00	BACS	Dog Bags
M&D Property – ***R&A/QCC/WSC/KCC/KSP/QTC***	£4067.63	BACS	Groundsman & Handyman contract
HMRC – ***QTC***	£3812.62	BACS	Tax & NI
D Jones – ***R&A***	£775.00	BACS	Burial Plot Preparation
The Property Centre – ***QTC***	£7486.42	BACS	QTC Rent/Service Charges and Legionella

Clarification provided regarding Intocleaning as the payment relates to 2 months.

Noted

To note bank transfers

Community Pantry – Current Account	£90.67	Transfer	Community pantry costs
Community Pantry – Current Account	£78.26	Transfer	Community pantry costs
Community Pantry – Current Account	£7.97	Transfer	Community pantry costs
Community Pantry – Current Account	£126.95	Transfer	Community pantry costs

Noted

***Payments under £500.00 are provided by means of the Scribe Pay Schedule and noted under Agenda Item 8*.**

FC.081/26-27 To Note the following Accounts Paid by cheque prior to the Publication of the Agenda for £500.00 or over.

None

FC.082/26-27 To Approve the following Accounts Paid, for Payment and any other Accounts Received since Publication of the Agenda for £500.00 or over.

Intocleaning – ***QTC***	£3251.87	BACS	Staff Cleaning Costs

Cllr Pearce **PROPOSED** to accept the payments as read out.
Seconded Cllr Lee Vote: unanimous: **So resolved.**

FC.083/26-27 Accounts/Budget Progress 2026/2027

- Noting of Bank Reconciliation July 2026
- Overview of expenditure.
- Stats on Income generated from Hiring of Community Centres and Sports Centres.

Members noted the current position and the reconciliation was signed.
Cllr Wilcox reported that overall expenditure is showing on target whilst income is above target compared to last year's figures.
Cllr Smith **PROPOSED** to agree the Summary Account Report 2026-27
Seconded: Cllr Wilcox: Vote: unanimous: ***So resolved***

FC.084/26-27 Health & Safety Update

Nothing further to report other than actions from the Legionella Risk Assessments.

FC.085/26-27 To consider and agree expenditure not exceeding £8500 Inc VAT for Xmas Tree Wrapping.

Cllr Massey **PROPOSED** to agree to the above expenditure with a view to moving forward with a lesser quote.
Seconded: Cllr Lee: Vote: unanimous: ***So resolved***

To consider and agree expenditure not exceeding £6500.00 Inc VAT for Additional Xmas Spheres.
Mrs Webster asked members to disregard this motion.

FC.086/26-27 Items from Recreation & Amenities Committee:

Nothing financial to report.

FC.087/26-27 Items from Planning & Development Committee:

Nothing financial to report.

FC.088/26-27 Items from Community Buildings Committee:

Nothing financial to report

FC.089/26-27 Further Business for Referral:

Financial implications for opening the Town Council Office for longer hours
Cider Pressing – R&A Committee

FC.090/26-27 Date of Next Meeting – Monday 7th September 2026 – Quedgeley Community Centre Committee Room at 7.00pm

Meeting Concluded 7.30pm