

QUEDGELEY TOWN COUNCIL

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Minutes of the Meeting of the Staffing Committee held at Quedgeley Community Centre on Monday 6th July 2026 at 6pm

PRESENT Cllr N Lee, Cllr V Ranford, Cllr R Massey & Cllr T Wnukowska

OFFICER PRESENT Mrs J Webster – Town Clerk & RFO

SS.001/26-27	To Elect a Chair Due to not all councillors being present, it was agreed that an interim chair should be nominated with a view to nominating a chair at the next Staffing Committee Meeting. Cllr Massey PROPOSED that Cllr Ranford take the chair temporarily Seconded: Cllr Lee: Vote: unanimous: So resolved
SS. 002/26-27	Apologies Cllr J Powell
SS. 003/26-27	Adoption of Staffing Committee Minutes dated 1st September 2025 Cllr Ranford PROPOSED to adopt the minutes for the 1st September 2025 as an accurate record. Seconded: Cllr Lee. Vote. 2 for, 1 abstain: So resolved
SS. 004/26-27	Declarations of Interest Public Bodies (Admission to Meetings) Act 1960. The Council will by resolution exclude the public from Items 4 & 5 due to the confidential nature of the business to be transacted and publicity of the item would be prejudicial to the public interest. None and no public present
SS. 005/26-27	Staff Reviews Completed staff reviews were provided to members to note. Cllr Ranford PROPOSED to confirm successful completion of staff reviews. Seconded: Cllr Wnukowska: Vote: unanimous: So resolved The appraisals were signed by Cllr Ranford on behalf of the Committee.
SS. 006/26-27	To consider request from staff member for pay increase. Members received in advance of the meeting a written pay review request from Mrs Carr. Taking into consideration the details of the letter, the role, other staff members' salaries and the NALC payscales:

	Cllr Ranford PROPOSED that the pay bracket for Mrs Carr be reviewed.
SS.007/26-27	Arrangement of Clerk's Appraisal It was agreed that Mrs Webster's appraisal should take place on Monday 3rd August 2026 at 6.15pm.
SS.008/26-27	Pensions – to discuss further, following actions from September 2025 Mrs Webster advised that this had been placed back onto the agenda as no outcome had come from the previously held meeting in September 2025 and stated that Staff need to know what the council intend to do regarding this matter as 18 months have now elapsed since members agreed in principle to investigate moving staff from Nest to the LGPS. Following much discussion, Cllr Wnukowska confirmed that she would be prepared to look into this matter further in order to facilitate a speedy outcome and it was agreed to defer this matter to Monday 7th September 2026 for Cllr Wnukowska to investigate further pension opportunities and feed back.
SS.009/26-27	Future meeting dates – to agree , it was agreed that Staffing Committee meetings in general run every quarter, unless specifically arranged otherwise.

Meeting closed: 6.50pm

Date of next meeting – TBC