

QUEDGELEY TOWN COUNCIL

"Working with the community for the community"


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FINANCE AND GENERAL PURPOSES COMMITTEE AGENDA

Cllr Tina Whukowska
Cllr N Lee
Cllr B Smith
Cllr Powell

Cllr Wilcox
Cllr Pearce
Cllr Ranford

You are **INVITED** to attend a meeting of the Finance and General Purposes Committee in the Committee Room at Quedgeley Community Centre on **Monday 3rd November 2025** at **7.30pm**



Jacquie Webster
Town Clerk & RFO

Dated: 28th October 2025

AGENDA

1. **Apologies.**
To note apologies if any.
2. **Declarations of Interest.**
To note any declarations of personal and/or prejudicial interests in relation to items on the agenda.
3. **To Approve the Minutes of the committee meeting dated 1st October 2025**
4. **To report on previous actions set on 1st October 2025**
None
5. **Correspondence**
None
6. **To Note the following Accounts Paid by means of electronic banking and Debit Card Payment** for £500.00 or over prior to the publication of the Agenda.

M&D Property - R&A/QCC/WSC/KCC/KSP/QTC	£3800.94	BACS	Groundsman and Handyman Contract
Apex Events – R&A	£3149.55	BACS	Fireworks 1st Installment
Matthew Flanagan – R&A	£800.00	BACS	The Moat Bridge
Geosphere Ltd – QTC	£720.00	BACS	Parish On Line Mapping
S Merrett Services – KSP	£3245.04	BACS	Grounds maintenance
HMRC – QTC	£3705.83	BACS	Tax & NI
APM Fire & Security – KCC	£554.08	BACS	Alarm service
The Property Centre – QTC	£6541.76	BACS	Rent/Electricity/Service Charges
Aquasafe – QCC/KSP/KCC/WSC	£756.00	BACS	Legionella TMV checks
Broxap – R&A	£1339.02	BACS	3 x litter bins

Unit 8, Olympus Park Business Centre, Quedgeley, Gloucester. GL2 4NF

To note bank transfers

Earmarked Reserves – Current Account	£800.00	Transfer	The Moat Bridge
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***Payments under £500.00 are provided by means of the Scribe Pay Schedule and noted under Agenda Item 8*.**

- 7. To Note the following Accounts Paid by **cheque** prior to the Publication of the Agenda for £500.00 or over.**
None at the time of the agenda.
- 8. To approve the following Accounts Paid, for payment and any other accounts received since publication of the agenda for £500.00 – to be confirmed at the meeting.**
- 9. Accounts/Budget Progress 2025/26**
 - Noting of Bank Reconciliation October 2025
 - Overview of expenditure
 - Stats on Income generated from Hiring of Community Centres and Sports Centres
- 10. To consider and agree expenditure not exceeding £576.00 for Parish- online Website service.**
- 11. To consider and agree expenditure not exceeding £936.00 for Scribe Accounts Renewal.**
Notice of Increase of charges – to advise.
- 12. To consider and agree expenditure not exceeding £500.00 to appoint the services of Iain Selkirk FCA for 2025/2026 Internal Audit.**
- 13. To consider and agree NALC 2025-2026 National Salary Award**
- 14. Items from Recreation & Amenities Committee:**
Report by Committee Chair for information only
- 15. Items from Planning & Development Committee:**
Report by Committee Chair for information only
- 16. Items from Community Buildings Committee:**
Report by Committee Chair for information only
- 17. Further Business for Referral:**
To consider any matters to be referred to Council or another Committee.
- 18. Date of Next Meeting – Monday 1st December 2025**