

**MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD AT QUEDGELEY COMMUNITY CENTRE ON MONDAY 2ND MARCH 2026 AT 7.00PM**

**PRESENT** Cllr C Pearce, Cllr J Powell, Cllr S Wilcox, Cllr Lee & Cllr Wnukowska

**FC.122/25-26 Apologies.**

Apologies were received and noted from Cllr Ranford & Cllr Smith.

**FC.123/25-26 Declarations of Interest.**

None received.

**FC.124/25-26 To Approve the Minutes of the committee meeting dated 2nd February 2026**

Cllr Pearce **PROPOSED** to adopt the above minutes as a true and accurate record of the meeting.

Seconded: Cllr Powell: Vote: unanimous: **So resolved**

**FC.125/25-26 To report on previous actions set on 2nd February 2026**

*None*

**FC.126/25-26 Correspondence**

Email from Iain Selkirk FCA acknowledging cessation of audit services.

Letter from Intocleaning notifying of increase in charges from 1st April 2026. Members agreed that comparison costs should be sought.

**FC.127/25-26 To Note the following Accounts Paid by means of **electronic banking** and **Debit Card Payment** for £500.00 or over prior to the publication of the Agenda.**

Intocleaning – <i>QTC</i>	£3178.27	BACS	Cleaning costs – Jan 2026
D Jones – <i>QTC</i>	£950.00	BACS	Burial plot preparation
M&D Property – <i>R&amp;A/QCC/WSC/KCC/KSP/QTC</i>	£3157.23	BACS	Groundsman & Handyman contract
Christy Floodlighting – <i>WSC</i>	£1379.34	BACS	Floodlight maintenance
SW Hygiene – <i>KCC</i>	£612.72	BACS	Hygiene contract
Clemas & Co – <i>KCC</i>	£1382.40	BACS	Buffer Machine
HMRC – <i>QTC</i>	£3926.58	BACS	Tax & NI Feb 2026

**Noted**

**To note bank transfers**

**None**

**\*Payments under £500.00 are provided by means of the Scribe Pay Schedule and noted under Agenda Item 8\*.**

**FC.128/25-26 To Note the following Accounts Paid by **cheque** prior to the Publication of the Agenda for £500.00 or over.**

**None**

**FC.129/25-26 To Approve the following Accounts Paid, for Payment and any other Accounts Received since Publication of the Agenda for £500.00 or over.**

Mutts Butts – <i>QTC</i>	£658.00	BACS	Dog Bags
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Intocleaning – <b>QTC</b>	£3178.27	BACS	Cleaning costs – Feb 2026
M&D Property – <b>R&amp;A/QCC/WSC/KCC/KSP/QTC</b>	£2298.46	BACS	Groundsman & Handyman contract

Cllr Pearce **PROPOSED** to accept the payments as read out.  
 Seconded Cllr Wnukowska Vote Unanimous **So resolved.**

#### **FC.130/25-26 Accounts/Budget Progress 2025/2026**

- Noting of Bank Reconciliation February 2026
- Overview of expenditure.
- Stats on Income generated from Hiring of Community Centres and Sports Centres.

Members noted the current position and the reconciliations were signed.

#### **The following items were discussed:**

Cllr Wilcox advised that the current position shows the accounts to be 2% below on expenditure and 2% above on income. It was noted that the training budget is substantially underspent and councillors should be encouraged to attend training wherever possible.

Cllr Wilcox **PROPOSED** to agree the Summary Account Report 2025-26  
 Seconded: Cllr Pearce: Vote: unanimous: **So resolved**

#### **FC.131/25-26 Health & Safety Update**

Nothing to report for this month.

#### **FC.132/25-26 To consider and agree expenditure not exceeding £200.00 for grant application from Great Western Air Ambulance Charity. \*circulated in advance of the meeting\*.**

Concerns were expressed that the application did not meet the criteria of the grants policy. It was agreed that applications will be considered for specific items, not ongoing running costs. It was further agreed that Mrs Webster would invite the applicant to resubmit, together with an invite to the Summer Fiesta to possibly fund raise.

#### **FC.133/25-26 To consider and agree the Risk Management Document. \*circulated in advance of the meeting\*.**

Cllr Wilcox **PROPOSED** to approve the Risk Management Document.  
 Seconded: Cllr Lee: Vote: unanimous: **So resolved**

#### **FC.134/25-26 Items from Recreation & Amenities Committee:**

Nothing financial to report

#### **FC.135/25-26 Items from Planning & Development Committee:**

Fringe Group due to meet on 2nd April 2026.  
 Nothing financial to report

#### **FC.136/25-26 Items from Community Buildings Committee:**

Nothing financial to report

#### **FC.137/25-26 Further Business for Referral:**

Financial items raised at Futures Group to be discussed at F&GP meetings.

**FC.138/25-26 Date of Next Meeting – Tuesday 7th April 2026 – Quedgeley Community  
Centre Committee Room at 7.00pm**

**Meeting Concluded 7.40pm**