

**Gloucester City Council
Members' and Co-opted Members'
Disclosable Pecuniary Interests Form**

Declaration:

I, (full name) (capitals)

SHELLEY ANNE POTTER

a Member of Quedgeley Town Council, give notice that I have set out my interests below in the appropriate areas, and have put '**NONE**' where I have no such interest in any area.

I understand and acknowledge the following:-

1. I must complete, sign and return this notice within 28 days of the Authority's Code of Conduct being adopted or within 28 days of my election or appointment to office.
I understand that I must register my Disclosable Pecuniary Interests (**DPIs**) by providing written notification to the Council's Monitoring Officer of the details required as set out in this form.
2. If my circumstances change I must, within 28 days of becoming aware of any changes to the interests specified above, provide written notification to the Monitoring Officer of that change. I understand that I should do this by making the necessary amendments to this form as soon as possible. I understand that in order to do this, I will be required to *amend, initial and mark* e.g. 1* the changes against the appropriate section then and *sign and date* the form on the *last page*.
3. This form contains **DPIs** as prescribed by The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
4. **DPIs** include not only my interests but also the interests of my spouse or civil partner, a person with whom I am living as husband or wife or a person with whom I am living as if they were a civil partner, so far as I am aware of the interests of that person.
5. The Localism Act 2011 created specific criminal offences in relation to the disclosure of pecuniary interests. I understand that it is a criminal offence to :-
 - i. to fail to register a **DPI** of which I am aware, within 28 days of my election or re-election;
 - ii. to take part in the debate or vote at any meeting where I have a registered or unregistered **DPI**;
 - iii. to fail to declare at a meeting and/or to take part in the debate or vote, if I am aware I have a **DPI** which is not yet registered or notified to the Monitoring Officer;
 - iv. if I have declared an unregistered **DPI** at a meeting, to fail to register that within 28 days of that declaration;
 - v. to provide false or misleading information in relation to any registration or to be reckless as to its accuracy;
 - vi. to take any steps or further action on a matter in which I have a **DPI** other than referring it elsewhere;

in each case without reasonable excuse.

6. I recognise that any failure to disclose **DPIs** is a direct contravention of the Localism Act 2011 and a criminal offence. I understand that such failures may be investigated by the police and referred to the Director of Public Prosecutions. I understand that **upon conviction a Member or co-optee may be fined up to a maximum of £5,000.**
7. If I feel I have an interest which, if disclosed on a public register, could lead to myself or a person connected to me being subject to violence or intimidation, then I must disclose this as a sensitive interest to the Monitoring Officer and need not declare it on this form .
8. I must, within 28 days of receiving any gift or hospitality in my capacity as a Member, with an estimated value of at least £100, provide written notification of that interest, including details of the person(s) from whom it was received. I understand that I should do this by completing the 'Registration of gifts and hospitality' form and return it to :-

The Monitoring Officer
C/o Democratic Services,
 Gloucester City Council
 Herbert Warehouse
 The Docks
 Gloucester
 GL1 2EQ

9. I must notify Democratic Services should I change my home address.

I recognise that I have a legal duty to complete this form and that I must not:

1. Omit any information that ought to be given in this notice;
2. Provide information that is materially false or misleading;
3. Fail to update this information as my circumstances change.

Full name	<i>Shelley Anne Potter</i>
Member's Signature	<i>S Potter</i>
Date	<i>13.5.24</i>
Monitoring Officer's Signature	
Date Received by the Monitoring Officer	

Amendment(s)	Marked 1*	Date
Members Signature		
Monitoring Officer's Signature		
Amendment(s)	Marked 2*	Date
Members Signature		
Monitoring Officer's Signature		
Amendment(s)	Marked 3*	Date
Members Signature		
Monitoring Officer's Signature		
Amendment(s)	Marked 4*	Date
Members Signature		
Monitoring Officer's Signature		

Please retain one copy for your own records and send the original to Democratic Services

Disclosable Pecuniary Interests

Please answer all parts of this form. You must enter information in every box. If you do not have an interest in a particular question please put "None". All of your interests must be properly recorded in the appropriate areas.

Please provide details of :-

Disclosable pecuniary interests	You and your spouse or civil partner, a person with whom you are living with as husband or wife, or a person with whom you are living as if they were a civil partner
<p>a) Employment, office, trade, profession or vocation</p> <p>Any employment, office, trade, profession or vocation carried on for profit or gain.</p>	<p><i>Health & Wellbeing Advisor - me Gloucestershire Carers Hub Forklift Truck Driver - Husband</i></p>
<p>b) Sponsorship</p> <p>Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>	
<p>c) Contracts</p> <p>Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority—</p> <ol style="list-style-type: none"> i. under which goods or services are to be provided or works are to be executed; and ii. which has not been fully discharged. 	

<p>d) Land</p> <p>Any beneficial interest in land which is within the area of the relevant authority.</p>	<p><i>27 School Lane, Quedgeley, Gloucester.</i></p>
<p>e) Licences</p> <p>Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.</p>	
<p>f) Corporate tenancies</p> <p>Any tenancy where (to your knowledge)—</p> <ul style="list-style-type: none"> i. the landlord is the relevant authority; and ii. the tenant is a body in which the relevant person has a beneficial interest. 	
<p>g) Securities</p> <p>Any beneficial interest in securities of a body where—</p> <ul style="list-style-type: none"> i. that body (to your knowledge) has a place of business or land in the area of the relevant authority; and ii. either— <ul style="list-style-type: none"> a. the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or b. if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class. 	

