

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD AT QUEDGELEY COMMUNITY CENTRE ON MONDAY 4th March 2024 AT 7.30PM

PRESENT Cllr G Smith, Cllr Wilcox, Cllr Wheatley, Cllr Barwood and Cllr Lee

OFFICER PRESENT: Mrs J Webster – Town Clerk & RFO

F.158/23-24 Apologies.
Apologies were received and noted from Cllr S Smith.

F.159/23-24 Declarations of Interest.
None

F.160/23-24 To Approve the Minutes dated – 5th February 2024
Cllr Wilcox **PROPOSED** to adopt the above Minutes as a true and accurate record.
Seconded: Cllr Barwood: Vote: 4 for, 1 abstain: **So resolved**

F.161/23-24 Correspondence
None

F.162/23-24 To Note the following Accounts Paid by means of **electronic banking and **Debit Card Payment** for £500.00 or over prior to the publication of the Agenda.**

M&D Property – <i>R&A/WSC/QCC/KCC/KSP/QTC</i>	£3761.98	BACS	Groundsman and Handyman contract
HMRC – <i>QTC</i>	£2954.11	BACS	Tax & NI

Payments under £500.00 are provided by means of the Scribe Pay Schedule and noted under Agenda item 8.

Noted

F.163/23-24 To Note the following Accounts Paid by **cheque prior to the Publication of the Agenda for £500.00 or over.**

None

F.164/23-24 To Approve the following Accounts Paid, for Payment and any other Accounts Received since Publication of the Agenda for £500.00 or over.

Intocleaning – <i>QTC</i>	£2470.79	BACS	QCC Cleaning costs
Neptune – <i>QCC</i>	£1066.00	BACS	QCC Boiler repairs
Neptune – <i>WSC</i>	£1702.00	BACS	WSC Boiler repairs
Transfer – <i>QTC</i>	£5000.00	Transfer	Grant from GCC

Members agreed that increased expenditure and spiralling costs to Neptune warranted a further discussion at Community Buildings.

Cllr Lee **PROPOSED** to approve the above payments.

Seconded: Cllr Wheatley: Vote: unanimous: **So resolved**

F.165/23-24 Accounts/Budget Progress 2023/24

- Noting of February Bank Reconciliation
- Overview of expenditure by means of Summary of Receipts and Payments
- Stats on Income generated from Hiring of Community Centres and Sports Centres

No issues raised.

Cllr Wilcox **PROPOSED** to agree the Summary Account Report for February 2024.

Seconded: Cllr Smith: vote: unanimous: **So resolved**

Mrs Webster provided members with a breakdown of Earmarked funds and agreed to send this out after the meeting. Members agreed that the spending of CIL monies needs to be discussed at the next Community Buildings Agenda.

F.166/23-24 Items from Community Buildings Committee:

Nothing financial to report

F.167/23-24 Items from Recreation & Amenities Committee:

Meeting due 6th March 2024. Nothing financial to report

F.168/23-24 Items from Planning & Development Committee:

Cllr Lee reported that he attended the drop-in session on the Strategic Local Plan and advised that Adam Gooch would be contacting the office to set up a meeting.
Nothing further to report

F.169/23-24 Further Business for Referral:

IT Back up system.

F.170/23-24 Date of Next Meeting – 2nd April 2024 - Quedgeley Community Centre at 7.30pm.

Noted.

Meeting concluded 20.00hrs