

Minutes of the Recreation and Amenities Committee held at Quedgeley Community Centre on Wednesday 1st November 2023 at 7.30pm

PRESENT Cllr S Smith, Cllr G Smith, Cllr Wheatley, Cllr Mrs V Ranford and Cllr Ms B Ellis

OFFICER PRESENT Mrs D Hughes

In the absence of the chairman, it was unanimously agreed for Cllr S Smith to take the chair.

R.112/23-24	<p>Apologies for Absence Apologies were received and noted from Cllr Thompson, Cllr Mrs M Slatter and Cllr Miss J Weston</p>
R.113/23-24	<p>Declarations of Interest None</p>
R.114/23-24	<p>To Adopt the following Minutes of the Previous Meeting dated: 4th October 2023 Cllr G Smith PROPOSED to accept the above minutes as a true and accurate record of the meeting. Seconded Cllr Miss B Ellis Vote Unanimous So resolved.</p>
R.115/23-24	<p>Correspondence (a) ICCM – Cllr S Smith volunteered to read and report at the next meeting.</p>
R.116/23-24	<p>Community Events</p> <ul style="list-style-type: none"> ➤ Firework Display – 11th November 2023 To confirm times and volunteers to assist setting up, helping at the event & clearing away. <p>Cllr S Smith advised the office has received some complaints in relation to the display being held on Armistice Day, after an in-depth discussion it was unanimously agreed, the office will respond explaining why the decision was reached and that great thought was given to proceeding on what is a sensitive date. A tribute to mark the day has been arranged for the end of the display, representative from Council attend the Armistice Day services and it would be impossible to provide this well attended community event without the input of our partners who are not available on the weekend of the 5th due to attending larger events.</p> <p>Setting up – due to the Memorial Service at 11am this provides insufficient time to set up on Saturday morning and attend the Armistice Day service. Discussion centred around if it was possible to set up on Friday however, as the barriers may not be delivered in time it was unlikely to be possible, in addition Cllr S Wilcox has agreed to be present at 8am on Saturday with his vehicle and trailer to move the barriers into position. The following offered to help on Saturday morning 8.00am.:</p> <ul style="list-style-type: none"> • Office Staff • Mrs V Ranford plus one community volunteer • Mr G Wheatley <p>The committee asked the office to contact Speedy Hire requesting a delivery time for the barriers.</p> <p>Clearing away – 8am on Sunday to clear away was previously agreed but an amended time of 11am was agreed. Mrs Hughes advised she will not be able to assist at this new time due to other commitments.</p> <ul style="list-style-type: none"> ➤ Xmas Event – 10th December 2023 <ul style="list-style-type: none"> ➤ Risk Assessment The risk assessment was checked and agreed and is waiting to be signed by the chairman.

	<p>Playground Safety Reports</p> <p>(a) Druids Oak, Woolstrop Play Area and Bristol Road Recreation Ground – to consider any necessary actions arising from the reports.</p> <ul style="list-style-type: none"> ➤ Druids Oak : October ➤ Bristol Road Rec : October ➤ Woolstrop Play Area : October <p>No safety reports were received.</p>
R.118/23-24	<p>Quedgeley Nature Reserve</p> <p>(a) Safety Report No safety report received.</p> <p>(b) Report on progress Nothing to report at this stage.</p>
R.119/23-24	<p>Allotments</p> <p>(a) To consider and agree expenditure not exceeding £375.00 to reduce height of the boundary hedge to fence level. Cllr S Smith PROPOSED the above expenditure. Seconded Cllr G Smith Vote unanimous So resolved.</p>
R.120/23-24	<p>Quedgeley Cemetery & Quedgeley Memorial Garden</p> <p>(a) Report on progress Cllr S Smith, following a site meeting with members of R&A he advised he believes there is sufficient room to link the memorial garden with the cemetery to provide a shorter access for paul bearers. Mrs Hughes advised, Cllr Thompspon has agreed to meet the Town Clerk and myself on site in due course, to enable the office staff to gain a better understanding of what is trying to be achieved which will help to obtain quotations.</p> <p>(b) Safety Reports No safety report received.</p>
R.121/23-24	<p>Fishers Meadow</p> <p>(a) To consider and agree expenditure not exceeding £160.00 to replace damaged dog bin.</p> <p>(b) To consider and agree expenditure not exceeding £75.00 to install dog bin. Cllr Wheatley PROPOSED the expenditure for both the above items. Seconded Cllr Mrs V Ranford Vote unanimous So resolved.</p>
R.122/23-24	<p>Quedgeley Ponds</p> <p>(a) Report on progress Nothing to report at this stage.</p>
R.123/23-24	<p>Budget 2023-2024</p> <p>The budget sheet was noted and signed by the chairman.</p>
R.124/23-24	<p>Budget 2024-2025</p> <p>The committee requested the following item be added to the wish list:</p> <ul style="list-style-type: none"> ➤ Linking Quedgeley Cemetery & Memorial Garden - £10,000.00.
R.125/23-24	<p>To consider and agree expenditure not exceeding £185.00 for annual maintenance to trees at Quedgeley Community Centre adjacent to Andersons Recruitment. Cllr Wheatley PROPOSED the above expenditure. Seconded Cllr Ms B Ellis Vote unanimous So resolved.</p>
R.126/23-24	<p>Grounds Maintenance</p> <p>(a) To consider and agree Tender document. Cllr Mrs V Ranford PROPOSED to agree the above tender document. Seconded Cllr Ms B Ellis Vote unanimous So resolved.</p> <p>(b) To consider and agree expenditure not exceeding £270.00 to advertise tender. Cllr Mrs V Ranford PROPOSED the above expenditure. Seconded Cllr Ms B Ellis Vote unanimous So resolved.</p>

R.127/23-24

Business for referral

None Received

Date of Next Meeting – 6th December 2023 – Quedgeley Community Centre, Committee Room 7.30pm

Noted

Meeting Closed 8.35