

MINUTES OF QUEDGELEY TOWN COUNCIL ANNUAL MEETING HELD AT QUEDGELEY COMMUNITY CENTRE, COMMITTEE ROOM ON MONDAY 15TH MAY 2023 AT 7.30PM

PRESENT Cllr Harries, Cllr Lee, Cllr Mrs Slatter, Cllr G Smith, Cllr S Smith, Cllr Thompson, Cllr Wheatley, Cllr Wilcox, Cllr Mrs McAllan
Cllr Mrs Ranford, Cllr Preston and Cllr Mrs Webb

FC.020/23-24	<p>TO ELECT CHAIRMAN FOR 2023/2024 Cllr Wilcox PROPOSED Cllr S Smith Seconded Cllr Lee Vote Unanimous So resolved</p> <p>Chairman to sign declaration of office Cllr S Smith signed the declaration of office</p>
FC.021/23-24	<p>TO ELECT VICE-CHAIRMAN FOR 2023/2024 Cllr Mrs Slatter PROPOSED Cllr G Smith Seconded Cllr Lee Vote Unanimous So resolved</p> <p>Vice-Chairman to sign declaration of office Cllr G Smith signed the declaration of office</p>
FC.022/23-24	<p>APOLOGIES Apologies were received and noted from Cllr Mrs Ellis and Cllr Miss Weston</p>
FC.023/23-24	<p>DECLARATIONS OF INTEREST None received.</p>
FC.024/23-24	<p>PRESENTATION OF LONG SERVICE AWARDS Cllr S Smith presented the following Long Service Awards</p> <p>Mrs D Hughes – 23 years of service Mrs B Aldridge – 21 years of service</p> <p>Cllr S Smith, remaining councillors and the Town Clerk offered congratulations and thanks to both for their loyal service to the council.</p>
FC.025/23-24	<p>ADJOURNMENT OF MEETING None present</p>
FC.026/23-24	<p>ADOPTION OF FULL COUNCIL MINUTES Adoption of the Full Council minutes dated 17th April 2023 Cllr G Smith PROPOSED to adopt the above Minutes as a true and accurate record of the meeting, with a spelling correction to Cllr Ranford's name. Seconded Cllr Mrs Slatter Vote 11 for, 1 abstain So resolved.</p>
FC.027/23-24	<p>CLERK'S REPORT Complaints and Compliments The clerk reported on the issues raised and dealt with by the office for the month of April.</p>
FC.028/23-24	<p>CORRESPONDENCE Clerk's Magazine – May 2023 Invite from Field Court Infant Academy for councillors to speak to pupils about their role and offering help with activities, such as litter picking etc. Cllr S Smith, Cllr G Smith, Cllr Thompson and Cllr Mrs Ranford offered assistance and it was</p>

	noted that the matter would be referred to R&A for suitable activities to be considered.
FC.029/23-24	<p>CHAIR'S REPORT</p> <p>Cllr S Smith reported the following:</p> <ul style="list-style-type: none"> • Thank you to everyone for electing him as Chair of Council for his final year as Chair. • Taken part in HiWC Coronation Event and thanks to all councillors who also assisted. • Meeting with DanTERS regarding the future use of Kingsway Sports field. • Visit of council assets with new councillors. • Meeting with Head from Kingsway Primary School. • Attended Public Consultation Meeting regarding new development in Kingsway. • Visited Ypres and laid a wreath at the Menin Gate on behalf of QTC
FC.030/23-24	<p>TO CONSIDER AND AGREE EXPENDITURE NOT EXCEEDING £500.00 FOR NEW PROJECTOR FOR PLANNING MEETINGS</p> <p>Cllr Wilcox reported that the intention is to purchase a multi-use portable device.</p> <p>Cllr Wilcox PROPOSED to agree the above amount.</p> <p>Seconded Cllr G Smith Vote Unanimous So resolved</p>
FC.031/23-24	<p>ANNUAL RETURN 2022-2023</p> <p>(a) TO CONSIDER AND APPROVE THE ANNUAL GOVERNANCE STATEMENT 2022-23</p> <p>The Clerk read out the statements and provided clarification.</p> <p>Cllr Mrs Ranford PROPOSED to approve the Annual Governance Statement for 2022-23</p> <p>Seconded: Cllr Thompson: Vote: unanimous: So resolved</p> <p>(b) TO CONSIDER AND APPROVE THE ACCOUNTING STATEMENTS FOR 2022-23</p> <p>The Clerk ran through the figures and clarified that all figures have been reconciled and agreed by the Independent Auditor, Mr Selkirk.</p> <p>Cllr Lee PROPOSED to approve the Accounting Statements for 2022-23</p> <p>Seconded: Cllr S Smith: Vote: unanimous: So resolved</p> <p>The Clerk clarified the 'except for' category raised in the previous financial year.</p> <p>Cllr Harries asked for paperwork to be sent out after the meeting.</p>
FC.032/23-24	<p>TO CONFIRM APPOINTMENTS TO COMMITTEES</p> <p>a. Planning and Development - Cllr Harries, Cllr Lee, Cllr Preston, Cllr Wilcox and Cllr G Smith as reserve.</p> <p>b. Community Buildings – Cllr Lee, Cllr Mrs McAllan, Cllr Preston, Cllr G Smith, Cllr Wheatley and Cllr Wilcox</p> <p>c. Recreation & Amenities – Cllr Mrs McAllan, Cllr Preston, Cllr Mrs Ranford, Cllr Mrs Slatter, Cllr G Smith, Cllr S Smith, Cllr Thompson, Cllr Mrs Webb and Cllr Wheatley</p> <p>d. Finance & General Purposes – Cllr Lee, Cllr Mrs Ranford, Cllr G Smith, Cllr Wheatley and Cllr Wilcox</p> <p>e. Staffing Committee – Cllr Mrs Slatter, Cllr S Smith, Cllr Thompson and Cllr Wilcox</p> <p>f. Appeals Sub Committee – Cllr Lee, Cllr Mrs Ranford and Cllr G Smith</p> <p>Cllr Lee PROPOSED to confirm the above appointments</p> <p>Seconded Cllr S Smith Vote Unanimous So resolved</p>

FC.033/23-24	<p>TO CONFIRM APPOINTMENTS TO WORKING PARTIES AND OUTSIDE BODIES</p> <p>a. Allotment Association – Cllr Wilcox b. Saturday Surgeries – All Councillors c. Futures Group – All Councillors</p>
FC.034/23-24	<p>FINANCE AND GENERAL PURPOSES COMMITTEE Noting of the Minutes dated 3rd April 2023: accepted by F&GP on 02.05.2023 Nothing to report</p>
FC.035/23-24	<p>PLANNING AND DEVELOPMENT COMMITTEE Noting of the Minutes dated 15th March 2023: accepted by P&D on 26.04.2023 Issues with Incinerator. Cllr Powell now on Liaison Group</p>
FC.036/23-24	<p>RECREATION AND AMENITIES COMMITTEE Noting of the Minutes dated 5th April 2023: accepted by R&A on 03.05.2023 Cllr Thompson provided a reminder of the following future events: Dog Show – 04/06/2023 Fireworks – 11/11/2023 Christmas – 10/12/2023</p>
FC.037/23-24	<p>COMMUNITY BUILDINGS COMMITTEE Noting of the Minutes dated 11th April 2023: accepted by CB on 09.05.2023 Cllr Wilcox reported the following:</p> <ul style="list-style-type: none"> • Thank you to Kingsway Rovers • Pump at KSP replaced • Income shows an increase from this time last year. <p>To consider and agree allowing DanTERS remaining at KSP Mrs Webster confirmed that despite a resolution made by Community Buildings on 11th April, legally this could now be revisited following the receipt of 3 requests from 3 separate councillors in line with point 13, Standing Orders. Cllr Wilcox confirmed that DanTERS had been covered within the Chairs Report and PROPOSED that they continue to use KSP subject to conditions. Seconded: Cllr Mrs Ranford: Vote: unanimous: So resolved</p>
FC.038/23-24	<p>REPORTS FROM OUTSIDE BODIES AND WORKING PARTIES Cllr Lee reported on St James' Church and confirmed he has been re-elected onto the Parochial Church Council. Cllr Harries reported on The Docks and confirmed that dredging would take place later in the year. Cllr Wilcox reported on the allotments and advised that there are a number of plots not attended. All holders had been written to and the matter is currently being monitored. The issue of a tree at the allotments causing problems with a resident's patio had been resolved.</p>
FC.039/23-24	<p>FURTHER BUSINESS FOR REFERRAL None</p>
<p>DATE OF NEXT MEETING: 19th June 2023 - Noted</p>	

Meeting concluded: 20:30 hrs