

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD AT QUEDGELEY COMMUNITY CENTRE ON MONDAY 4th SEPTEMBER 2023 AT 7.30PM

PRESENT Cllr G Smith, Cllr Wilcox, Cllr Wheatley, Cllr Lee, Cllr Ranford, Cllr Barwood and Cllr Powell

OBSERVING Cllr B Ellis

OFFICER PRESENT: Mrs J Webster – Town Clerk & RFO

F.082/23-24 Apologies.
Apologies were received and noted from Cllr S Smith.

F.083/23-24 Declarations of Interest.
None

F.084/23-24 To Approve the Minutes dated – 7th August 2023
Cllr Wilcox **PROPOSED** to adopt the above Minutes as a true and accurate record.
Seconded: Cllr Barwood: Vote: unanimous: **So resolved**

F.085/23-24 Correspondence
Internal Controls – Quarter 1 2023/24. Mrs Webster confirmed these have been completed with one recommendation for the forthcoming Quarter, to note when work is completed or goods received.

Letter from Quedgeley Social Club regarding future lighting issues and a change to LED's. Members agreed that this needs to be looked into.

Mrs Webster raised a concern regarding the Social Club contract and it was agreed that this should be investigated with a view to possibly changing the terms of the contract.

Action: Mrs Webster to look into possible newly worded contract and bring back to F&GP.

F.086/23-24 To Note the following Accounts Paid by means of **electronic banking and **Debit Card Payment** for £500.00 or over prior to the publication of the Agenda.**

PTSG Electrical Services – KCC	£546.00	BACS	Lightning Protection System
Worknest – QTC	£2596.02	BACS	Health & Safety
Intocleaning – QTC	£2470.79	BACS	Monthly cleaning service
HMRC – QTC	£2741.56	BACS	Tax & NI July 2023

Mrs Webster clarified the following payments:

Annual subscription to Worknest

Payment to PTSG – Lightning protection scheme.

Noted

F.087/23-24 To Note the following Accounts Paid by **cheque prior to the Publication of the Agenda for £500.00 or over.**

None

F.088/23-24 To Approve the following Accounts Paid, for Payment and any other Accounts Received since Publication of the Agenda for £500.00 or over.

None

F.089/23-24 Accounts/Budget Progress 2023/24

- Noting of August Bank Reconciliation
- Overview of expenditure by means of Summary of Receipt and Payments
- Stats on Income generated from Hiring of Community Centres and Sports Centres

Members took note of the Summary Account Report and monthly stats.

Cllr Smith **PROPOSED** to approve the Summary Account Report

Seconded: Cllr Ranford: Vote: unanimous: **So resolved**

F.090/23-24 Items from Community Buildings Committee:

Nothing to report since the report at Full Council.

F.091/23-24 Items from Recreation & Amenities Committee:

Cllr Wheatley advised of a complaint received on Social Media about 2 protruding nails at Woolstop Play Area. He confirmed that he attended the site immediately to remedy and Mrs Webster confirmed that no further contact has been received by the council. Cllr Smith provided a brief update on Druids Oak Play Area. Former Cllr Reece Preston will be attending the next R&A to discuss forming a working party to paint the equipment. The resurfacing needs to continue in the meantime to secure the price.

F.092/23-24 Items from Planning & Development Committee:

Cllr Powell advised that Planning & Development require a small budget to purchase Parish Online and a brief overview was provided to the other members.

Cllr Wilcox agreed that he would gain an accurate cost to be put onto the next Full Council agenda. All members agreed that Parish Online would be beneficial to the council.

F.093/23-24 Further Business for Referral:

None

F.094/23-24 Date of Next Meeting – 2nd October 2023 - Quedgeley Community Centre at 7.30pm.

Noted.

Meeting concluded 20.10hrs