

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD AT QUEDGELEY COMMUNITY CENTRE ON MONDAY 2nd OCTOBER 2023 AT 7.30PM

PRESENT Cllr G Smith, Cllr Wilcox, Cllr Wheatley, Cllr Lee and Cllr Barwood

OFFICER PRESENT: Mrs J Webster – Town Clerk & RFO

F.095/23-24 Apologies.

Apologies were received and noted from Cllr S Smith and Cllr Ranford

F.096/23-24 Declarations of Interest.

None

F.097/23-24 To Approve the Minutes dated – 4th September 2023

Cllr Lee **PROPOSED** to adopt the above Minutes as a true and accurate record.

Seconded: Cllr Wheatley: Vote: unanimous: **So resolved**

F.098/23-24 Correspondence

None

F.099/23-24 To Note the following Accounts Paid by means of **electronic banking and **Debit Card Payment** for £500.00 or over prior to the publication of the Agenda.**

M&D Property – <i>R&A/QCC/WSC/KCC/KSP/QTC</i>	£3793.02	BACS	Handyman and groundsman costs
Midland Building Products Ltd – <i>KCC</i>	£615.60	BACS	New Doors
Intocleaning – <i>QTC</i>	£2470.79	BACS	Monthly Cleaning Service
D Jones – <i>QTC</i>	£700.00	BACS	Burial Plot
HMRC – <i>QTC</i>	£3995.97	BACS	Tax & NI

Noted

F.100/23-24 To Note the following Accounts Paid by **cheque prior to the Publication of the Agenda for £500.00 or over.**

None

F.101/23-24 To Approve the following Accounts Paid, for Payment and any other Accounts Received since Publication of the Agenda for £500.00 or over.

Gloucester City Council – <i>KCC</i>	£1250.00	BACS	Rent
Intocleaning – <i>QTC</i>	£2470.79	BACS	Staff Cleaning Costs
M&D Property – <i>R&A/QCC/WSC/KCC/KSP/QTC</i>	£3853.87	BACS	Groundsman and Handyman Contract

South West Ambulance – <i>QCC/KCC/WSC/KSP</i>	£5760.00	BACS	4 X Defibs
Geosphere Ltd – <i>QTC</i>	£720.00	BACS	Parish Online
Transfer from General Reserves	£50000.00	Transfer	Transfer of precept
Transfer from General Reserves	£2400.00	Transfer	Transfer for Defibs
Transfer from YTC/Earmarked Account	£2400.00	Transfer	Transfer from CIL for Defibs

Cllr Wilcox **PROPOSED** to approve the above payments.

Seconded: Cllr Lee: Vote: unanimous: **So resolved**

F.102/23-24 Accounts/Budget Progress 2023/24

- Noting of September Bank Reconciliation
- Overview of expenditure by means of Summary of Receipt and Payments
- Stats on Income generated from Hiring of Community Centres and Sports Centres

Members took note of the Summary Account Report and monthly stats.

Cllr Smith **PROPOSED** to approve the Summary Account Report

Seconded: Cllr Wilcox: Vote: unanimous: **So resolved**

Mrs Webster asked members to note that cleaning costs for Quedgeley & Kingsway Community Centre have been recoded to read correctly.

F.103/23-24 To consider and agree expenditure not exceeding £1088.00 for grant application From Home-Start *attached*

Cllr Lee **PROPOSED** to agree to awarding the full amount.

Seconded: Cllr Barwood: Vote: 4 for, 1 against: **So resolved**

F.104/23-24 Items from Community Buildings Committee:

Nothing to report since the report at Full Council.

F.105/23-24 Items from Recreation & Amenities Committee:

Members were briefed on Druids Oak costings. Mrs Hughes to provide a full breakdown at the next R&A meeting.

Mrs Webster advised that Firework Tickets are now on sale.

F.106/23-24 Items from Planning & Development Committee:

Nothing to report since the report at Full Council.

F.107/23-24 Further Business for Referral:

Cllr Lee asked on the progress for: Quedgeley Social Club contract & lighting.

F.108/23-24 Date of Next Meeting – 4th December 2023 - Quedgeley Community Centre at 7.30pm.

It was agreed that due to the RFO being on annual leave for the November F&GP meeting, it would be appropriate to defer the next meeting until December.

Noted.

Meeting concluded 20.10hrs

Unit 8, Olympus Park Business Centre, Quedgeley, Gloucester. GL2 4NF