

**MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD AT QUEDGELEY COMMUNITY CENTRE ON MONDAY 5<sup>th</sup> June 2023 AT 7.30PM**

**PRESENT** Cllr G Smith, Cllr Wilcox, Cllr Wheatley, Cllr Lee, Cllr Barwood (Observing)

**OFFICER PRESENT:** Mrs J Webster – Town Clerk & RFO

**F.033/23-24 To Elect a Chair**

Cllr Lee **PROPOSED** to nominate Cllr G Smith as Chair  
 Seconded: Cllr Wilcox: Vote: unanimous: **So resolved**

**F.034/23-24 Apologies.**

Apologies were received and noted from Cllr S Smith  
 Apologies received via email from Cllr Ranford

**F.035/23-24 Declarations of Interest.**

Cllr Lee declared a personal interest for Agenda Item 11  
 Cllr Smith declared a personal interest for Agenda Item 11

**F.036/23-24 To Approve the Minutes dated – 2<sup>nd</sup> May 2023**

Cllr Wilcox **PROPOSED** to adopt the above Minutes as a true and accurate record.  
 Seconded: Cllr Wheatley: Vote: unanimous: **So resolved**

**F.037/23-24 To report on previous actions set on 2<sup>nd</sup> May**

*None*

**F.038/23-24 Correspondence**

Nothing to report

**F.039/23-24 To Note the following Accounts Paid by means of **electronic banking** and **Debit Card Payment** for £500.00 or over prior to the publication of the Agenda.**

Intocleaning – <i>QTC</i>	£2470.79	BACS	Cleaning Costs – QCC
David Ogilvie – <i>R&amp;A</i>	£1226.40	BACS	Memorial Bench
Came & Co – <i>QTC</i>	£10477.09	BACS	Annual Insurance
M&D Property – <i>QTC/QCC/KCC/WSC/KSP/R&amp;A</i>	£3365.54	BACS	Groundsman & Handyman Contract
GAPTC – <i>QTC</i>	£4517.77	BACS	Annual Subscription
HMRC – <i>QTC</i>	£2633.19	BACS	Tax & NI
Neptune – <i>KSP</i>	£1090.56	BACS	Boiler Pump Replacement

**Noted**

Clarification was provided regarding the Memorial Bench.

Cllr Lee asked for clarification for when the next Internal Control check would be due.

**F.040/23-24 To Note the following Accounts Paid by **cheque** prior to the Publication of the Agenda for £500.00 or over.**

None

**F.041/23-24 To Approve the following Accounts Paid, for Payment and any other Accounts Received since Publication of the Agenda for £500.00 or over.**

Mrs Webster read out the following payments for approval.

**F.042/23-24 Accounts/Budget Progress 2023/24**

- Noting of May Bank Reconciliation
- Overview of expenditure by means of Summary of Receipt and Payments
- Stats on Income generated from Hiring of Community Centres and Sports Centres

Cllr Smith **PROPOSED** to approve the Summary Account Report

Seconded: Cllr Wilcox: Vote: unanimous: **So resolved**

*Cllr Wheatley expressed his thanks for the recent Scribe Training provided by Mrs Webster.*

**F.043/23-24 Quedgeley Social Club – Utility review and rent review for recommendation to Full Council.**

Members received a 12 month breakdown of utilities for the purpose of understanding QSC's proportion of costs which shows an increase since the last review. Mrs Webster recommended that the QSC's utility repayments now be increased in line with current expenditure.

Cllr Wheatley **PROPOSED** to agree to the increase.

Seconded: Cllr Wilcox: Vote 3 for, 1 not voting: **So resolved**

It was agreed that this should be referred to Full Council for a final vote, along with the rent review.

Cllr Barwood although not able to vote agreed with the increase.

**F.044/23-24 Consider and agree expenditure not exceeding £25.00 to sponsor event at Clearwater School.**

Cllr Lee **PROPOSED** to agree to the above expenditure

Seconded: Cllr Wilcox: Vote: unanimous: **So resolved**

**F.045/23-24 Items from Community Buildings Committee:**

Nothing further to report other than reported at Full Council

**F.046/23-24 Items from Recreation & Amenities Committee:**

Cllr Lee advised there are still concerns regarding Druids Oak.

Cllr Wheatley advised that a visit has been arranged to Cainscross to view a playpark with a view to gathering further ideas for Druids Oak.

Mrs Webster provided a brief financial overview regarding the Dog Show.

**F.047/23-24 Items from Planning & Development Committee:**

Nothing to report of a financial nature.

**F.048/23-24 Further Business for Referral:**

Dog Bags

**F.049/23-24 Date of Next Meeting – 3<sup>rd</sup> July 2023 - Quedgeley Community Centre at 7.30pm.**

Noted.

Meeting concluded 20.00 hrs