

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD AT QUEDGELEY COMMUNITY CENTRE ON MONDAY 6TH FEBRUARY 2023 AT 7.30PM

PRESENT Cllr G Smith, Cllr Wilcox, Cllr Wheatley, Cllr Lee and Cllr Barwood

OFFICER PRESENT: Mrs J Webster – Town Clerk & RFO

F.159/22-23 Apologies.

Apologies were received and noted from Cllr S Smith and Cllr Powell

F.160/22-23 Declarations of Interest.

None

F.161/22-23 To Approve the Minutes dated – 10th January 2023

Cllr Wilcox **PROPOSED** to adopt the above Minutes as a true and accurate record with the addition of Officer Present to be added.

Seconded: Cllr Lee: Vote: unanimous: **So resolved**

F.162/22-23 To report on previous actions set on 10th January 2023

No actions to report on

F.163/22-23 Correspondence

Email regarding Internal Controls. Mrs Webster advised that all Internal Controls need to be up to date in time for the March F&GP meeting. Cllr Lee confirmed he would complete these checks. Cllr Wheatley and Cllr Wilcox agreed to be part of a rota for future Internal Control checks.

F.164-22/23 To Note the following Accounts Paid by means of **electronic banking and **Debit Card Payment** for £500.00 or over prior to the publication of the Agenda.**

| | | | |
|---------------------------|----------|------|------------------|
| D Jones – R&A | £700.00 | BACS | Burial Plot |
| HMRC – QTC | £4102.90 | BACS | Tax & NI |
| Treework – R&A | £1290.00 | BACS | Tree Maintenance |

Noted

F.165/22-23 To Note the following Accounts Paid by **cheque prior to the Publication of the Agenda for £500.00 or over.**

None at this time.

F.166/22-23 To Approve the following Accounts Paid, for Payment and any other Accounts Received since Publication of the Agenda for £500.00 or over.

| | | | |
|--------------------------------------|----------|------|--------------------|
| Intocleaning – QTC | £2011.42 | BACS | QCC Cleaning Costs |
| Gloucester City Council – KCC | £1250.00 | BACS | Rent |
| Neptune – WSC/QCC/KSP/KCC | £1176.00 | BACS | Boiler Servicing |

Cllr Smith **PROPOSED** to approve the above payments.

Seconded: Cllr Lee: Vote: unanimous: **So resolved**

F.167/22-23 Accounts/Budget Progress 2022/23

- Noting of January Bank Reconciliation
- Overview of expenditure by means of Summary of Receipt and Payments
- Stats on Income generated from Hiring of Community Centres and Sports Centres

Cllr Wilcox advised that expenditure for Astro Repairs is still expected.

Mrs Webster invited any retrospective comments to be forwarded to her.

Cllr Wheatley **PROPOSED** to approve the Summary Account Report

Seconded: Cllr Lee: Vote: unanimous: **So resolved**

F.168/22-23 To consider and agree adding the following councillors onto the QTC Bank Signatory list.

Cllr Graham Wheatley

Cllr George Barwood

Cllr Steve Wilcox

Cllr Nick Lee

Cllr Chris Thompson

All councillors present agreed to be added.

Cllr Barwood therefore **PROPOSED** to add all named councillors present to the signatory list.

Seconded: Cllr Lee: Vote: unanimous: **So resolved**

Mrs Webster confirmed that all previous councillors and previous F&GP committee members have now been deleted from the signatory list.

F.169/22-23 To consider and agree sponsorship not exceeding £2000.00 for QWFC – email forwarded to committee members in advance of meeting.

Cllr Smith **PROPOSED** to decline sponsorship at this present time.

Seconded: Cllr Wilcox: Vote: unanimous: **So resolved**

F.170/22-23 To consider and agree expenditure not exceeding £272.00 for Coronation Badges for Councillors and Staff

Members agreed that badges should be purchased for the staff as a Coronation gift, however councillors should be encouraged to purchase their own if desired.

Cllr Smith **PROPOSED** expenditure not exceeding the above for the purchase of Coronation badges for the staff.

Seconded: Cllr Wheatley: Vote: unanimous: **So resolved**

F.171/22-23 Items from Community Buildings Committee:

Cllr Wilcox provided a brief overview on expenditure.

Nothing further to report.

F.172/22-23 Items from Recreation & Amenities Committee:

Cllr Smith reported that Druids Oak Playpark remains under discussion. It was agreed that grants should be pursued, however a PWLB Loan would not be considered.

Nothing further to report.

F.173/22-23 Items from Planning & Development Committee:

Next meeting due 08/02/2023

Nothing further to report.

F.174/22-23 Further Business for Referral:

None

F.175/22-23 Date of Next Meeting – 6th March 2023 - Quedgeley Community Centre at 7.30pm.

Noted.

Meeting concluded 20.10 hrs