

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD AT QUEDGELEY COMMUNITY CENTRE ON MONDAY 3RD APRIL 2023 AT 7.30PM

PRESENT Cllr G Smith, Cllr Wilcox, Cllr Wheatley, Cllr Lee, Cllr Barwood and Cllr Mrs Ranford

OFFICER PRESENT: Mrs J Webster – Town Clerk & RFO

F.001/23-24 Apologies.

Apologies were received and noted from Cllr Powell and Cllr S Smith

F.002/23-24 Declarations of Interest.

Cllr Smith declared a personal interest for Agenda Item 11

Cllr Lee declared a personal interest for Agenda Items 11 and 12

F.003/23-24 To Approve the Minutes dated – 6th March 2023

Cllr Wilcox **PROPOSED** to adopt the above Minutes as a true and accurate record.

Seconded: Cllr Wheatley: Vote: 5 for, 1 abstain: **So resolved**

F.004/23-24 To report on previous actions set on 6th March 2023

F168/22-23 – Signatories for Bank Account – Mrs Webster confirmed that this remains ongoing, however having contacted the bank for an update, it appears likely that this matter will be complete within the forthcoming week.

F.005/23-24 Correspondence

Urbaser Ltd – Increase in charges by 10% from 01/04/2023

SSE – Increase in charges from 01/04/2023

Intocleaning – Increase in charges from 01/04/2023

F.006-23-24 To Note the following Accounts Paid by means of **electronic banking and **Debit Card Payment** for £500.00 or over prior to the publication of the Agenda.**

M&D Property Maintenance – <i>QCC/KCC/WSC/KSP/QTC/R&A</i>	£4199.25	BACS	Grounds Maintenance and Handyman contract
HMRC – <i>QTC</i>	£2696.25	BACS	Tax & NI
D Jones – <i>R&A</i>	£700.00	BACS	Burial Plot Fee

Noted

F.007/23-24 To Note the following Accounts Paid by **cheque prior to the Publication of the Agenda for £500.00 or over.**

None at this time.

F.008/23-24 To Approve the following Accounts Paid, for Payment and any other Accounts Received since Publication of the Agenda for £500.00 or over.

M&D Property Maintenance – <i>QCC/KCC/WSC/KSP/QTC/R&A</i>	£2152.98	BACS	Grounds Maintenance and Handyman contract
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Cllr Smith **PROPOSED** to approve the above payments.

Seconded: Cllr Lee: Vote: unanimous: **So resolved**

F.009/23-24 Accounts/Budget Progress 2022/23

- Noting of March Bank Reconciliation
- Overview of expenditure by means of Summary of Receipt and Payments
- Stats on Income generated from Hiring of Community Centres and Sports Centres

Cllr Smith **PROPOSED** to approve the Summary Account Report

Seconded: Cllr Lee: Vote: unanimous: **So resolved**

F.010/23-24 To consider and agree expenditure not exceeding £290.00 for JCB Hire for Preparation of grave.

Cllr Wheatley **PROPOSED** to agree the above expenditure.

Seconded: Cllr Mrs Ranford: Vote: unanimous: **So resolved**

F.011/23-24 To consider and agree expenditure not exceeding £400.00 for grant application From HiWC.

Members received the grant application in advance of the meeting.

Cllr Wilcox **PROPOSED** to agree the above expenditure.

Seconded: Cllr Wheatley: Vote: 4 for/2 non voters: **So resolved**

F.012/23-24 To consider and agree waiving hiring costs up to and not exceeding £80.00 for St James' Church.

Members received a letter from St James' Church in advance of the meeting.

Members agreed that waiving this particular charge would constitute a goodwill gesture in recognition of the council being allowed to partake in the Church's magazine, any further bookings by the church would incur the normal charge.

Cllr Ranford **PROPOSED** to waive the above charge based on the council's allocation of space in the Around the Spire Magazine.

Seconded: Cllr Barwood: Vote: 5 for/1 non voter: **So resolved**

F.013/23-24 Items from Community Buildings Committee:

Nothing further to report than that reported at Full Council.

F.014/23-24 Items from Recreation & Amenities Committee:

Main expenditure at this current time relates to the Easter Egg Hunt.

F.015/23-24 Items from Planning & Development Committee:

Cllr Wilcox advised that it would be beneficial to the council to purchase a portable projector. This would enable planning meetings to take place in the Quedgeley Community Centre Committee room and for other staff to benefit from the use of a projector.

Action: *Cllr Wilcox/Office to cost a portable projector and for this matter to be referred to the next F&GP meeting.*

F.016/23-24 Further Business for Referral:

None

F.017/23-24 Date of Next Meeting – 2nd May 2023 - Quedgeley Community Centre at 7.30pm.

Noted.

Meeting concluded 20.05 hrs