

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD AT QUEDGELEY COMMUNITY CENTRE ON MONDAY 2nd JANUARY 2024 AT 7.30PM

PRESENT Cllr G Smith, Cllr Wilcox and Cllr Wheatley

OFFICER PRESENT: Mrs J Webster – Town Clerk & RFO

F.127/23-24 Apologies.

Apologies were received and noted from Cllr S Smith, Cllr Lee, Cllr Ellis and Cllr Barwood.

Cllr Ranford has sent a request to be taken off F&GP which was agreed by all.

F.128/23-24 Declarations of Interest.

None

F.129/23-24 To Approve the Minutes dated – 4th December 2023

Cllr Wheatley **PROPOSED** to adopt the above Minutes as a true and accurate record.

Seconded: Cllr Wilcox: Vote: unanimous: **So resolved**

F.130/23-24 Correspondence

None

F.131/23-24 To Note the following Accounts Paid by means of **electronic banking and **Debit Card Payment** for £500.00 or over prior to the publication of the Agenda.**

Scribe – QTC	£780.00	BACS	Scribe Annual Subscription – Minute ref: F121/23-24
HMRC – QTC	£2844.55	BACS	Tax & NI
Water Plus – WSC	£1092.33	BACS	Water – Daily Running Costs
Intocleaning – QTC	£2470.79	BACS	Staff cleaning costs for QCC
M&D Property – R&A/WSC/QCC/KCC/KSP/QTC	£2096.95	BACS	Groundsman and Handyman contract

Noted

F.132/23-24 To Note the following Accounts Paid by **cheque prior to the Publication of the Agenda for £500.00 or over.**

None

F.133/23-24 To Approve the following Accounts Paid, for Payment and any other Accounts Received since Publication of the Agenda for £500.00 or over.

None

F.134/23-24 Accounts/Budget Progress 2023/24

Update on 24/25 budget

- Noting of December Bank Reconciliation
- Overview of expenditure by means of Summary of Receipt and Payments
- Stats on Income generated from Hiring of Community Centres and Sports

Centres

Mrs Webster provided a general overview of the draft budget for the new financial year and confirmed that the Tax Base figure received from the City Council is still only in draft format. It was anticipated that the budget would be finalised and presented in full to the F&GP committee in February for agreement and then recommendation to the February Full Council. The new budget is currently running with a 5% increase from last year.

Mrs Webster advised that due to a discrepancy on the accounts which needs to be identified, the December accounts cannot be approved and asked for this to be deferred to the next meeting.

Clarification was provided regarding Ellis Whittam payments and Quedgeley Senior Exercise Class Income.

F.135/23-24 To consider and agree expenditure not exceeding £357.00 for SLCC annual membership.

Cllr Wheatley **PROPOSED** to agree to the expenditure.

Seconded: Cllr Wilcox: Vote: unanimous: **So resolved**

F.136/23-24 To consider and agree expenditure not exceeding £360.00 for Clerk's Attendance to Practitioners SLCC Conference.

Cllr Wilcox **PROPOSED** to agree to the above donation

Seconded: Cllr Wheatley: Vote: unanimous: **So resolved**

F.137/23-24 Items from Community Buildings Committee:

Cllr Wilcox provided a brief overview of expenditure, Income comparisons and significant points from previous meeting.

F.138/23-24 Items from Recreation & Amenities Committee:

Druids Oak flooring deemed imminent.

F.139/23-24 Items from Planning & Development Committee:

Nothing to report.

F.140/23-24 Further Business for Referral:

Discrepancy to be identified

F.141/23-24 Date of Next Meeting – 5th February 2024 - Quedgeley Community Centre at 7.30pm.

Noted.

Meeting concluded 20.10hrs