

QUEDGELEY TOWN COUNCIL

"Working with the community for the community"


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FINANCE AND GENERAL PURPOSES COMMITTEE AGENDA

Cllr Graham Smith
Cllr N Lee
Cllr S Smith
Cllr Powell
Cllr Wheatley

Cllr V Ranford
Cllr Wilcox
Cllr Thompson
Cllr Barwood
Cllr Ellis

You are **INVITED** to attend a meeting of the Finance and General Purposes Committee in the Committee Room at Quedgeley Community Centre on **Tuesday 2nd January 2024** at 7.30pm



Jacquie Webster
Town Clerk & RFO

Dated: 21st December 2023

AGENDA

1. **Apologies.**
To note apologies if any.
2. **Declarations of Interest.**
To note any declarations of personal and/or prejudicial interests in relation to items on the agenda.
3. **To Approve the Minutes dated – 4th December 2023**
4. **Correspondence**
5. **To Note the following Accounts Paid by means of **electronic banking** and **Debit Card Payment** for £500.00 or over prior to the publication of the Agenda.**

Scribe – QTC	£780.00	BACS	Scribe annual subscription – <i>Minute ref: F121/23-24</i>
HMRC – QTC	£2844.55	BACS	Tax & NI
Water Plus – WSC	£1092.33	BACS	Water – <i>Daily Running Costs</i>
Intocleaning – QTC	£2470.79	BACS	Staff cleaning costs for QCC

M&D Property – <i>R&A/QCC/WSC/KCC/KSP/QTC</i>	£2096.95	BACS	Groundsman and Handyman Contract
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***Payments under £500.00 are provided by means of the Scribe Pay Schedule and noted under Agenda Item 8*.**

6. **To Note the following Accounts Paid by **cheque** prior to the Publication of the Agenda for £500.00 or over.**
None at the time of the agenda.
7. **To Approve the following Accounts Paid, for Payment and any other Accounts Received since Publication of the Agenda for £500.00 or over.**
To be confirmed at the meeting.
8. **Accounts/Budget Progress 2023/24**
 - Update on 24/25 budget
 - Noting of December Reconciliation
 - Overview of expenditure by means of Summary of Receipt and Payments
 - Stats on Income generated from Hiring of Community Centres and Sports Centres
9. **To consider and agree expenditure not exceeding £357.00 for SLCC annual membership.**
10. **To consider and agree expenditure not exceeding £360.00 for clerk's attendance to Practitioners SLCC conference.**
11. **Items from Community Buildings Committee:**
Report by Committee Chair for information only
12. **Items from Recreation & Amenities Committee:**
Report by Committee Chair for information only
13. **Items from Planning & Development Committee:**
Report by Committee Chair for information only
14. **Further Business for Referral:**
To consider any matters to be referred to Council or another Committee.
15. **Date of Next Meeting – 5th February 2024 at 7.30pm**