

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD AT QUEDGELEY COMMUNITY CENTRE ON TUESDAY 2ND APRIL 2024 AT 7.30PM

PRESENT Cllr G Smith, Cllr Wilcox, Cllr Barwood and Cllr Lee

OFFICER PRESENT: Mrs J Webster – Town Clerk & RFO

F.001/24-25 Apologies.

Apologies were received and noted from Cllr S Smith.

F.002/24-25 Declarations of Interest.

Cllr Lee and Cllr Smith declared an interest for Item 11 on the agenda, Quedgeley Social Club Utilities.

F.003/24-25 To Approve the Minutes dated – 4th March 2024

Cllr Smith **PROPOSED** to adopt the above Minutes as a true and accurate record.

Seconded: Cllr Lee: Vote: unanimous: **So resolved**

F.004/24-25 To report on previous actions set on 4th March 2024

F.169/23-24 – IT Backup System – Mrs Webster advised that although she has contacted System Force who provide IT support to the council, a response had not been received in time for the meeting. Members agreed to defer this to the next available F&GP meeting.

F.005/24-25 Correspondence

None

F.006/24-25 To Note the following Accounts Paid by means of **electronic banking and **Debit Card Payment** for £500.00 or over prior to the publication of the Agenda.**

M&D Property – <i>R&A/WSC/QCC/KCC/KSP/QTC</i>	£1992.14	BACS	Groundsman & Handyman Contract
Neptune – <i>WSC</i>	£648.00	BACS	Repairs & Maintenance – WSC
D Jones – <i>QTC</i>	£750.00	BACS	Burial Plot
HMRC – <i>QTC</i>	£2796.30	BACS	Tax & NI
CIA Fire & Security – <i>WSC</i>	£776.40	BACS	Annual Intruder Alarm Service
Christy Floodlighting – <i>WSC</i>	£2652.00	BACS	2 year floodlighting maintenance contract

***Payments under £500.00 are provided by means of the Scribe Pay Schedule and noted under Agenda item 8*.**

Cllr Wilcox sought clarification regarding Neptune expenditure

Noted

F.007/24-25 To Note the following Accounts Paid by cheque prior to the Publication of the Agenda for £500.00 or over.

None

F.008/24-25 To Approve the following Accounts Paid, for Payment and any other Accounts Received since Publication of the Agenda for £500.00 or over.

Intocleaning – <i>QTC</i>	£2470.79	BACS	QCC Cleaning costs
M&D Property – <i>R&A/WSC/QCC/KCC/KSP/QTC</i>	£1823.40	BACS	Groundsman & Handyman Contract
Gallagher – <i>QTC</i>	£10477.06	BACS	Annual Council Insurance
Transfer – <i>QTC</i>	£20000.00	Transfer	Precept

Cllr Barwood **PROPOSED** to approve the above payments.
Seconded: Cllr Lee: Vote: unanimous: **So resolved**

F.009/24-25 Accounts/Budget Progress 2023/24

- Noting of March Bank Reconciliation
- Overview of expenditure by means of Summary of Receipts and Payments
- Stats on Income generated from Hiring of Community Centres and Sports Centres

Cllr Smith as chair wished to offer a vote of thanks to Mrs Webster and the office for maintaining a healthy financial position.

Cllr Barwood **PROPOSED** to agree the Summary Account Report for March 2024.

Seconded: Cllr Lee: vote: unanimous: **So resolved**

F.010/24-25 To consider and agree expenditure not exceeding £114.92 for No Dog Sign at playpark. R&A Budget

Cllr Lee **PROPOSED** to agree the above expenditure.

Seconded: Cllr Smith: vote: unanimous: **So resolved**

Cllr Wilcox advised that the sign must be politically correct.

F.011/24-25 To consider and agree reducing Quedgeley Social Club's utility costs from £457.00 per month to £414.00 per month in line with forecast expenditure and current utility review.

Cllr Wilcox **PROPOSED** to agree to the reduction.

Seconded: Cllr Barwood: vote: unanimous: **So resolved**

F.012/24-25 Items from Community Buildings Committee:

Nothing financial to report

F.013/24-25 Items from Recreation & Amenities Committee:

Latest event, the Easter Egg Hunt went very well, good attendance. Cllr Smith advised it was a pleasure to have attended and thanked everyone involved.

F.014/24-25 Items from Planning & Development Committee:

Cllr Lee reported that Adam Gooch will be attending the next Planning & Development meeting to talk about the Strategic Local Plan.

Nothing further to report

F.015/24-25 Further Business for Referral:

Future signatories.

F&GP meeting cannot now take place until June due to elections.

Future website and investigate the possibility of utilising Parish Online. Cllr Barwood advised that even though he would not be standing in the forthcoming elections, he would still be prepared to help with the website.

F.016/24-25 Date of Next Meeting – 3rd June 2024 - Quedgeley Community Centre at 7.30pm.

Noted.

Meeting concluded 19.50hrs