

QUEDGELEY TOWN COUNCIL

"Working with the community for the community"


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FINANCE AND GENERAL PURPOSES COMMITTEE AGENDA

Cllr Tina Wnukowska
Cllr N Lee
Cllr B Smith
Cllr Powell
Cllr J McAllan

Cllr Wilcox
Cllr Pearce
Cllr Ranford
Cllr J Weston

You are **SUMMONED** to attend a meeting of the Finance and General Purposes Committee in the Committee Room at Quedgeley Community Centre on **Monday 2nd December 2024** at 7.30pm



Jacquie Webster
Town Clerk & RFO

Dated: 26th November 2024

AGENDA

1. **Apologies.**
To note apologies if any.
2. **Declarations of Interest.**
To note any declarations of personal and/or prejudicial interests in relation to items on the agenda.
3. **To Approve the Minutes dated – 4th November 2024**
4. **To report on previous actions set on 4th November 2024**
None
5. **Correspondence**
6. **To Note the following Accounts Paid by means of **electronic banking** and **Debit Card Payment** for £500.00 or over prior to the publication of the Agenda.**

M&D Property - <i>R&A/QCC/WSC/KCC/KSP/QTC</i>	£4278.89	BACS	Groundsman and Handyman Contract
The Property Centre – <i>QTC</i>	£6526.11	BACS	Office Rent/Service Charge and Electricity
HMRC – <i>QTC</i>	£2857.69	BACS	Tax & NI

To note bank transfers

None at the time of the agenda.

***Payments under £500.00 are provided by means of the Scribe Pay Schedule and noted under Agenda Item 8*.**

- 7. To Note the following Accounts Paid by cheque prior to the Publication of the Agenda for £500.00 or over.**

None at the time of the agenda.

- 8. To Approve the following Accounts Paid, for Payment and any other Accounts Received since Publication of the Agenda for £500.00 or over.**

To be confirmed at the meeting.

- 9. Accounts/Budget Progress 2024/25**

- Noting of November Bank Reconciliation.
- Overview of expenditure by means of Summary of Receipt and Payments
- Stats on Income generated from Hiring of Community Centres and Sports Centres

- 10. To consider and agree expenditure not exceeding £936.00 for Scribe renewal**

- 11. Revision of Grants Policy**

- 12. To re-consider and agree expenditure not exceeding £902.00 for grant application from Anton Mackman.**

- 13. To consider future audit requirements**

- 14. Internal Controls Quarters 1 & 2 – to note recommendations.**

- 15. Items from Community Buildings Committee:**

Report by Committee Chair for information only

- 16. Items from Recreation & Amenities Committee:**

Report by Committee Chair for information only

- 17. Items from Planning & Development Committee:**

Report by Committee Chair for information only

- 18. Further Business for Referral:**

To consider any matters to be referred to Council or another Committee.

- 19. Date of Next Meeting – 6th January 2025 at 7.30pm.**