

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD AT QUEDGELEY COMMUNITY CENTRE ON MONDAY 3rd OCTOBER 2022 AT 7.30PM

PRESENT Cllr G Smith, Cllr Wilcox, Cllr Wheatley and Cllr Barwood

F.097/22-23 Apologies.

Apologies were received and noted from Cllr S Smith, Cllr Thompson, Cllr Lee and Cllr Powell

F.098/22-23 Declarations of Interest.

None

F.099/22-23 To Approve the Minutes dated – 5th September 2022

Cllr Wilcox **PROPOSED** to adopt the above Minutes as a true and accurate record. Seconded: Cllr Wheatley: Vote: Unanimous: **So resolved**

F.100/22-23 To report on previous actions set on 5th September 2022

FC.085/22-23 – Mrs Webster to write letter to GCC regarding KCC defects. Mrs Webster confirmed this had been done and Cllr Wilcox confirmed that as a result, a meeting had subsequently taken place with a representative from GCC at Kingsway Community Centre. Cllr Wilcox confirmed that GCC would be in contact regarding the next move.

FC.091/22-23 – Mrs Webster to check current utility contracts and report back to F&GP. Mrs Webster confirmed that all utility contracts had been agreed last year and are currently in contract.

FC.091/22-23 – Mrs Webster to contact Valuation Office to confirm business rates, report back to F&GP and defer to Community Buildings. Mrs Webster confirmed this had been done, an email had been sent out to all F&GP members. Cllr Wilcox remained concerned regarding an element of the calculation for Waterwells Sports Centre and it was agreed that Mrs Webster should further pursue how the valuation came about and report back to F&GP

Action: Further clarification to be sought.

F.101/22-23 Correspondence

Email from LPR offering audit of land and property deeds – noted

Microsoft 365 Apps – Mrs Webster advised this was something she was gathering information on for the benefit of logging Cemetery and Allotment entries.

QTC Winter Plan – Confirmation that the Council’s Winter Plan has been completed with the assistance of Ellis Whittam.

F.102-22/23 To Note the following Accounts Paid by means of **electronic banking and **Debit Card Payment** for £500.00 or over prior to the publication of the Agenda.**

M&D Property Maintenance – <i>QCC/KCC/WSC/KSP/QTC/R&A</i>	£4462.50	BACS	Grounds Maintenance & Handyman Contract
Intocleaning – <i>QTC</i>	£2078.02	BACS	Staff Cleaning Costs
Water Plus – <i>WSC</i>	£1734.21	BACS	Water fees
HMRC – <i>QTC</i>	£1624.77	BACS	Tax & NI
The Property Centre – <i>QTC</i>	£6000.00	BACS	Office Rent

F.103/22-23 To Note the following Accounts Paid by cheque prior to the Publication of the Agenda for £500.00 or over.

None at this time.

F.104/22-23 To Approve the following Accounts Paid, for Payment and any other Accounts Received since Publication of the Agenda for £500.00 or over.

Drain Solutions – QCC	£3816.00	BACS	Emergency drainworks
Replay Maintenance – WSC	£1554.00	BACS	Astro maintenance contract

Cllr Barwood **PROPOSED** to approve the above payments.

Seconded: Cllr Wilcox: Vote: unanimous: **So resolved**

F.105/22-23 Accounts/Budget Progress 2022/23

- Noting of September Bank Reconciliation
- Overview of expenditure by means of Summary of Receipt and Payments
- Stats on Income generated from Hiring of Community Centres and Sports Centres
- Cllr Smith asked for clarification regarding Social Club Income

Cllr Smith **PROPOSED** to approve the above payments.

Seconded: Cllr Wheatley: Vote: unanimous: **So resolved**

F.106/22-23 Items from Community Buildings Committee:

Nothing further to report.

F.107/22-23 Items from Recreation & Amenities Committee:

Cllr Wheatley confirmed that whilst undertaking safety checks at Bristol Road Rec, a hole was found in the ground by the football pitches and this had been reported to the office as urgent.

Cllr Smith advised that cracks were showing in the memorial garden pathway which the office is now looking into.

F.108/22-23 Items from Planning & Development Committee:

Nothing financial to report.

F.109/22-23 Further Business for Referral:

None

F.110/22-23 Date of Next Meeting – 7th November 2022 - Quedgeley Community Centre at 7.30pm.

Noted.

Meeting concluded 20.15 hrs