

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD AT QUEDGELEY COMMUNITY CENTRE ON MONDAY 7TH NOVEMBER 2022 AT 7.30PM

PRESENT Cllr G Smith, Cllr Wilcox, Cllr Wheatley, Cllr Barwood and Cllr Lee

F.111/22-23 Apologies.

Apologies were received and noted from Cllr S Smith and Cllr Thompson

F.112/22-23 Declarations of Interest.

Cllr G Smith and Cllr Lee declared an interest for Quedgeley Social Club.

F.113/22-23 To Approve the Minutes dated – 3rd October 2022

Cllr Smith **PROPOSED** to adopt the above Minutes as a true and accurate record.
Seconded: Cllr Wilcox: Vote: 4 for, 1 abstain: **So resolved**

F.114/22-23 To report on previous actions set on 5th September 2022

FC.091/22-23 – Mrs Webster to contact Valuation Office to confirm business rates, report back to F&GP and defer to Community Buildings. Mrs Webster confirmed this has been done and is awaiting further confirmation from the Valuation Office.

F.115/22-23 Correspondence

Presentation from Quedgeley Social Club. Members from the Social Club provided a financial update together with a proposal for assistance from the council. Following the presentation, QSC left the meeting. Cllr Smith gave all members an opportunity to put forward their views and discuss the proposals. It was agreed that this matter be deferred to Full Council for the proposals to be reviewed and a final agreement made.

Budget – Mrs Webster advised that the budget would be started shortly and has asked all committees to consider their wish lists for the new financial year.

F.116-22/23 To Note the following Accounts Paid by means of **electronic banking and **Debit Card Payment** for £500.00 or over prior to the publication of the Agenda.**

M&D Property Maintenance – <i>QCC/KCC/WSC/KSP/QTC/R&A</i>	£1532.45	BACS	Grounds Maintenance & Handyman Contract
HMRC – <i>QTC</i>	£2348.46	BACS	Tax & NI
Intocleaning – <i>QTC</i>	£2153.02	BACS	Staff cleaning costs
I Soule – <i>KSP</i>	£645.00	BACS	Grounds Maintenance
Urbaser Ltd – <i>QCC</i>	£1133.09	BACS	Waste removal
Mutts Butts – <i>QTC</i>	£1238.40	BACS	Dog Bags

F.117/22-23 To Note the following Accounts Paid by **cheque prior to the Publication of the Agenda for £500.00 or over.**

None at this time.

F.118/22-23 To Approve the following Accounts Paid, for Payment and any other Accounts Received since Publication of the Agenda for £500.00 or over.

Severnside Security – KCC	£624.60	BACS	CCTV Repairs
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Noted

F.119/22-23 **Accounts/Budget Progress 2022/23**

- Noting of October Bank Reconciliation
- Overview of expenditure by means of Summary of Receipt and Payments
- Stats on Income generated from Hiring of Community Centres and Sports Centres

The following points were noted:

- Receipt entry 1007 under incorrect budget heading.
- Kingsway Community Centre experiencing healthy income.

Cllr Smith **PROPOSED** to approve the Summary Account Report

Seconded: Cllr Lee: Vote: unanimous: **So resolved**

F.120/22-23 **To consider and agree expenditure not exceeding £500.00 for office uniform and to grant delegated authority to The Clerk not exceeding £200.00 to replace office uniform as and when required.**

Cllr Wilcox **PROPOSED** to agree the above

Seconded: Cllr Barwood: Vote: unanimous: **So resolved**

F.121/22-23 **To consider and agree expenditure not exceeding £750.00 for Scribe Renewal Matter to be deferred to next meeting due to incorrect amount on agenda.**

F.122/22-23 **To consider and agree expenditure not exceeding £1000.00 for grant application From Little Stars Toddler Group to cover start-up costs.**

Cllr Wheatley **PROPOSED** to agree to the above expenditure with a request That receipts be available for show upon request.

Seconded: Cllr Lee: Vote: unanimous: **So resolved**

F.123/22-23 **Items from Community Buildings Committee:**

Nothing further to report.

F.124/22-23 **Items from Recreation & Amenities Committee:**

Mrs Webster confirmed that the float for the Fireworks Display would be withdrawn from the business bank account this week.

Nothing further to report

F.125/22-23 **Items from Planning & Development Committee:**

Nothing financial to report.

Cllr Barwood asked to be nominated onto the Planning Committee at the next Full Council.

F.126/22-23 **Further Business for Referral:**

Quedgeley Social Club proposal to Full Council

F.127/22-23 Date of Next Meeting – 5th December 2022 - Quedgeley Community Centre at 7.30pm.

Noted.

Meeting concluded 20.35 hrs