

Minutes of the Meeting of the Community Buildings Committee held in the Quedgeley Community Centre on Monday 8th July 2024 at 7.30pm

PRESENT Cllr Mrs J McAllan, Cllr Miss J Weston, Cllr S Wilcox and Cllr N Lee

Officer Present Mrs S Barnett

C.023/24-25	Apologies for Absence None received.
C.024/24-25	Declarations of Interest No declarations
C.025/24-25	To adopt the Minutes of the previous meeting dated 20th May 2024 Cllr Wilcox PROPOSED to adopt the above Minutes as a true and accurate record of the meeting. Seconded: Cllr Miss J Weston Vote: Unanimous So resolved
C.026/24-25	Correspondence <ul style="list-style-type: none"> • To consider a need for additional signage stating “No Golf” to be placed in the Waterwells Sports Centre car park. All Councillors agreed that additional signage was not necessary. • Mrs Barnett advised, it was agreed by the Community Buildings committee in 2021 that Quedgeley Community Centre, Kingsway Community Centre and Waterwells Sports Centre could be used as emergency rest centres. Mrs Barnett wanted to remind the committee of this and to ensure that the committee were happy for the agreement to continue. All committee members agreed the named centres would continue to be listed as emergency rest centres. • The committee previously enquired if the insurance held by Quedgeley Town Council covered fences, gates, bollards etc. Mrs Barnett reported that the insurance does cover these items up to a maximum of £3,000.00
C.027/24-25	Budget 2024 – 2025 Mrs Barnett reported, £8,000 earmarked to link St James Church footpath to Quedgeley Cemetery was deemed not necessary and as such the funds have been vired to Kingsway Sports Pavilion budget to address the damaged height restrictor costing £3,567.00 The remaining amount will remain in general reserves for any unexpected projects that may arise. The above was noted and the budget sheet was noted and signed by the chair. So resolved Action – Council Office
C.028/24-25	Town Council Office To consider and agree expenditure not exceeding £150.00 including VAT for the renewal of the annual maintenance contract for the air conditioning units. This item has been deferred until the next meeting for all quotes to be fully considered.
C.029/24-25	Quedgeley Community Centre To consider and agree expenditure not exceeding £684.00 plus VAT to carry out the fixed wire testing and inspection. Cllr Lee PROPOSED to accept the above. Seconded: Cllr Miss J Weston Vote: Unanimous So resolved Action – Council Office
C.030/24-25	Kingsway Community Centre a) To consider and agree expenditure not exceeding £527.98 including VAT to purchase

	<p>a large Gopak table trolley. Cllr Lee PROPOSED to accept the above and purchase the trolley through www.gopak.co.uk at a cost of £477.78 including VAT. Seconded: Cllr Miss J Weston Vote: Unanimous</p> <p style="text-align: right;">So resolved Action – Council Office</p> <p>b) To consider and agree expenditure not exceeding £712.00 plus VAT for PTSG to carry out remedial works following the surge protection testing. Cllr Wilcox PROPOSED to accept the above. Seconded: Cllr Lee Vote: Unanimous</p> <p style="text-align: right;">So resolved Action – Council Office</p>
C.031/24-25	<p>Kingsway Sports Pavilion</p> <p>a) To consider and agree expenditure not exceeding £654.00 plus VAT for PTSG to carry out remedial works following the surge protection testing. Cllr Wilcox PROPOSED to accept the above. Seconded: Cllr Miss J Weston Vote: Unanimous</p> <p style="text-align: right;">So resolved Action – Council Office</p> <p>b) To consider and agree expenditure not exceeding £100.00 to purchase maintenance materials for the recently purchased tractor. Cllr Lee PROPOSED to accept the above. Seconded: Cllr Miss J Weston Vote: Unanimous</p> <p style="text-align: right;">So resolved Action – Council Office</p>
C.032/24-25	<p>Waterwells Sports Centre</p> <p>To consider and agree expenditure not exceeding £756.00 plus VAT to carry out the fixed wire testing and inspection. Cllr Lee PROPOSED to accept the above. Seconded: Cllr Wilcox Vote: Unanimous</p> <p style="text-align: right;">So resolved Action – Council Office</p>
C.033/24-25	<p>Bleed Control Kits</p> <p>To consider and agree expenditure not exceeding £397.68 including VAT to purchase 3 Bleed Control kits for the buildings. Cllr Wilcox PROPOSED to accept the quote from Defib Warehouse totalling £198.00 including VAT to purchase 3 Bleed Control kits. Seconded: Cllr Lee Vote: Unanimous</p> <p style="text-align: right;">So resolved Action – Council Office</p>
C.034/24-25	<p>Progress of Current Works – To inform members of progress to date.</p> <p>Quedgeley Community Centre</p> <ul style="list-style-type: none"> - New kitchen and flooring in hall 2 kitchen has been fitted. <p>Kingsway Community Centre</p> <ul style="list-style-type: none"> - Nothing to report. <p>Kingsway Sports Pavilion</p> <ul style="list-style-type: none"> - Tractor has been delivered. <p>Waterwells Sports Centre</p> <ul style="list-style-type: none"> - External signage requires replacing. Awaiting quotes.
C.035/24-25	<p>Further Business for Referral</p> <p>Nothing for referral.</p>

Date of Next Meeting – Monday 12th August 2024 @ Quedgeley Community Centre Committee Room at 7.30pm. The meeting date and location were noted.

Meeting closed @ 20:13 hrs