

Minutes of the Meeting of the **Community Buildings Committee held in the Quedgeley Community Centre on Monday 12th August 2024 at 7.30pm**

PRESENT Cllr Mrs J McAllan, Cllr Miss J Weston, Cllr S Wilcox and Cllr N Lee
OBSERVER Cllr D Goddard

Officer Present Mrs J Webster

C.036/24-25	Apologies for Absence None received.
C.037/24-25	Declarations of Interest Cllr Lee declared a personal interest for Agenda Item 4, St James' Church fee.
C.038/24-25	To adopt the Minutes of the previous meeting dated 8th July 2024 Cllr Wilcox PROPOSED to adopt the above Minutes as a true and accurate record of the meeting. Seconded: Cllr Miss J Weston Vote: Unanimous So resolved
C.039/24-25	Correspondence AED Training – members agreed that this should be revisited in the new financial year. <ul style="list-style-type: none"> • Request from Enchanting Childcare to replace the flooring in the committee room – members agreed that they would be in favour of this provided a good quality vinyl flooring is used and there is no cost to the council. • To consider and agree waiving £70.00 booking fee for St James' Church in lieu of Around the Spire inserts – Mrs Webster advised that as the council enjoy free publicity in Around the Spire, it would be a nice gesture to waive the church's annual xmas fayre fee. Cllr Wilcox PROPOSED to waive this fee annually as a gesture of good will. Seconded: Cllr Weston: Vote: Unanimous: So resolved
C.040/24-25	Budget 2024 – 2025 Cllr Wilcox PROPOSED to agree the contents of the budget sheet. Seconded: Cllr Weston: Vote: Unanimous: So resolved The budget sheet was noted and signed by the chair.
C.041/24-25	Town Council Office To consider and agree expenditure not exceeding £280.00 including VAT for the renewal of the annual maintenance contract for the air conditioning units. Two quotes were provided to the committee with one further quote yet to be received. Cllr McAllan PROPOSED to accept the quote from Mitchells. Seconded: Cllr Wilcox: Vote: Unanimous: So resolved
C.042/24-25	Quedgeley Community Centre To consider and agree expenditure not exceeding £2280.00 including VAT for Entrance Supplies Direct Ltd to replace the safety sensors on the automatic doors identified in the recent annual inspection. Cllr Lee PROPOSED to accept the above. Seconded: Cllr Wilcox: Vote: Unanimous: So resolved

C.043/24-25	<p>Waterwells Sports Centre</p> <p>a) To consider and agree expenditure not exceeding £4876.68 including VAT for replacement letters for the external of the building. Three quotes were provided to the committee. Cllr Lee PROPOSED to agree to the quote provided by Signs Express to the amount of £1341.60 inclusive of VAT Seconded: Cllr Weston: Vote: Unanimous: So resolved</p> <p>b) To consider and agree expenditure not exceeding £167.00 for M&D Property & Garden Maintenance Ltd to remove existing damaged gate post and replace with new at Naas Lane Entrance. Cllr Wilcox PROPOSED to the above expenditure. Seconded: Cllr Lee: Vote: Unanimous: So resolved</p>
C.044/24-25	<p>Progress of Current Works – To inform members of progress to date.</p> <p>Quedgeley Community Centre Kitchen refurbishment complete</p> <p>Kingsway Community Centre</p> <ul style="list-style-type: none"> - Parking restrictions imposed at Local Centre. Deferred to Full Council. <p>Kingsway Sports Pavilion</p> <ul style="list-style-type: none"> - One external shutter requiring repairs. Investigated by M&D Property however unable to undertake the work. <p>Waterwells Sports Centre</p> <ul style="list-style-type: none"> - Nothing to report <p>All bleed kits have been received and once registered will be put in their respective cabinets.</p>
C.045/24-25	<p>Community Building Signs</p> <p>To consider and agree expenditure not exceeding £25.08 to mask out old council address on all signs. Cllr Lee PROPOSED to agree to the above expenditure. Seconded: Cllr McAllan: Vote: Unanimous: So resolved</p>
C.046/24-25	<p>Further Business for Referral</p> <p>Painting of Quedgeley Community Centre – to obtain quotes for painting the Committee Room, Office and Foyer.</p>

Date of Next Meeting – Monday 9th September 2024 @ Quedgeley Community Centre Committee Room at 7.30pm. The meeting date and location were noted.

Meeting closed @ 20:03 hrs