

Minutes of the Meeting of the Community Buildings Committee held in the Quedgeley Community Centre on Monday 11th September 2023 at 7.30pm

PRESENT Cllr S Wilcox, Cllr G Smith, Cllr Mrs J McAllan, Cllr G Wheatley, Cllr Miss J Weston and Cllr N Lee

Officer Present Mrs S Barnett

C.055/23-24	Apologies for Absence No apologies
C.056/23-24	Declarations of Interest No declarations
C.057/23-24	To adopt the Minutes of the previous meeting dated 14th August 2023 Cllr Smith PROPOSED to adopt the above Minutes as a true and accurate record of the meeting. Seconded: Cllr Wheatley Vote: 4 for, 1 abstain So resolved
C.058/23-24	Correspondence <ul style="list-style-type: none"> • Mrs Barnett to report on correspondence received from Quedgeley Social Club. A letter has been received from the Vice Chairman of the Social Club advising the current light fittings in the club are to be discontinued by February/March as they will no longer comply with UK Regulations and requested that these be replaced. The Clerk has also reported this at the recent Finance & General Purposes meeting to make the committee aware and will respond to the letter. • Correspondence received from Bouncealot Entertainment inviting Quedgeley Town Council to trial their vending machines in the community centres in Quedgeley and Kingsway. Mrs Barnett was tasked with investigating however, no further correspondence has been received therefore the committee cannot proceed any further. • Bank cleaning staff The council office staff suggested it would be beneficial to have bank cleaners to cover holidays and sickness. The committee had no objections and agreed for the office to investigate further.
C.059/23-24	Budget 2023 – 2024 The budget sheet provided by the council office was noted and signed by the chair. So resolved Action – Council Office
C.060/23-24	Quedgeley Community Centre To consider and agree expenditure not exceeding £20,432.95 inc. VAT to refurbish the kitchen and replace the flooring in hall 2 kitchen. Cllr Lee PROPOSED to accept a lower quote provided by M&D Property Maintenance Ltd to supply and fit the kitchen and AOC Flooring to supply and fit the floor totalling £6,566.80 inc. VAT. Seconded: Cllr Smith: Vote: unanimous So resolved Action – Council Office
C.061/23-24	Kingsway Community Centre To consider and agree expenditure not exceeding £654.00 including VAT for IntoCleaning to carry out a deep clean of the entrance foyer, kitchens, toilets and baby change room in the centre. Cllr Wheatley PROPOSED to accept the above.

	<p>Seconded: Cllr Miss J Weston Vote: Unanimous</p> <p style="text-align: right;">So resolved Action – Council Office</p>
C.062/23-24	<p>Waterwells Sports Centre</p> <p>a) To consider and agree expenditure not exceeding £2,625.00 + VAT to renew the astro annual maintenance service agreement through Replay Maintenance and discuss the options of signing up to either a 3 year or 5 year fixed term contract to include a discount of 3% for the 3 year contract and 5% for the 5 year contract. Mrs Barnett sought further quotes but was unsuccessful in obtaining them due to the specialist nature of the work. Cllr Smith PROPOSED to renew the annual maintenance contract through Replay Maintenance for a further 3 years with a 3% discount. Seconded: Cllr Mrs J McAllan: Vote: unanimous So resolved Action – Council Office</p> <p>b) To consider and agree expenditure not exceeding £868.25 for the hire and emptying of a mixed recycling unit in addition to the existing trade waste bin. Further investigations were carried out to determine if recyclables are sorted from the current trade waste bin on site. Confirmation received from Grundon advising that no sorting takes place with the general trade waste bins. As a result of this Cllr Wilcox PROPOSED to accept the quote received from Grundon totalling £433.01 to supply a 660ltr mixed recyclables wheeled bin with a fortnightly collection. Seconded: Cllr Smith Vote: Unanimous So resolved Action – Council Office</p>
C.063/23-24	<p>Progress of Current Works – To inform members of progress to date:</p> <ul style="list-style-type: none"> • Quedgeley Community Centre <ul style="list-style-type: none"> - Hole in hall 2 floor has been filled under health and safety. • Kingsway Community Centre <ul style="list-style-type: none"> - Hall 2 flooring and kitchen corridor flooring scheduled for replacement on 31st October – 3rd November. • Waterwells Sports Centre <ul style="list-style-type: none"> - Nothing to discuss. • Kingsway Sports Pavilion <ul style="list-style-type: none"> - Damage to a small area of the pitch as a result of the vandalised roller being left on the field following the theft of equipment from the Cricket Club storage container. The groundsman will re-turf the damaged area. <p style="text-align: right;">So resolved Action – Council Office</p>
C.064/23-24	<p>Further Business for Referral</p> <p>Mrs Barnett advised that the Clerk has requested our contractor to investigate the light fittings in Quedgeley Social Club in January following the above correspondence.</p>

Date of Next Meeting – Monday 9th October 2023 @ Quedgeley Community Centre Committee Room at 7.30pm. The meeting date and location were noted.

Meeting closed @ 20:15